

Attachment 2 – November 14, 2014 Minutes

Minutes

The Staff Assembly of the College of William and Mary
November 14, 2014 | 10:00 AM James Room, Sadler Center

Present: Bell (President), Baldwin, Cheesman, Crowder, Fox, Gaultney, Layman, Schatzel, Strawn, Wilkerson, Zoll

Absent: Chappell (Excused), Elliott (Excused), Franson (Excused), Hankins (Excused)

I. Call to Order and Roll Call

- Minutes from October 8 meeting were approved *vica voce*

II. Consideration of Resolution 1 (attached)

- Approved by 11-0 vote (see vote tally attached)

II. President's Remarks

- Welcomed guests (candidates for mid-term election) and AVP HR John Poma
- Noted that Executive Board would now consider all absences unexcused unless absence meets one of the following conditions:

- 1) scheduling conflict pre-dated announcement of Staff Assembly meeting
- 2) conflict is a work obligation which the Senator cannot change
- 3) extraordinary circumstances (i.e. illness, death in family, etc.)

- Encouraged all members to vote in mid-term election and to tell colleagues to vote

- Activities on behalf of Assembly:

- 1) Meeting w/ Rector: training and health/wellness very important
- 2) Meeting w/ Mr. Poma
- 3) Representative of Staff Assembly on Planning Steering Committee
- 4) Attended meetings of EqualityWM, PPFA
- 4) BOV Meeting week before Thanksgiving

III. Committee Reports

1. Elections & Nominations (Ms. Cheesman)
 - 20% turnout in mid-term election
2. Policies and Issues (Ms. Elliott and Ms. Layman)
 - meeting scheduled with Mr. Poma to discuss overtime compensation policy
 - reviewing PPFA/Women's Network proposal on family/parental/sick leave policy
3. Staff & Community Outreach (Mr. Strawn)
 - Staff Assembly will be participating in the annual Holiday Food Drive, more information to follow
4. Constitution & By-laws (Mr. Zoll)
 - Proposal submitted to amend attendance policy in by-laws, which Committee will review

V. Discussion of “Agency Fund” Proposal (Mr. Zoll)

- Summary of proposal is attached.

VI. Discussion of Assembly’s Strategic Direction (President)

- See attached presentation.
- Mr. Poma discussed Administration’s efforts in each of the five potential strategic areas and suggested that the Assembly’s can contribute most to areas 1 (Improving information sharing between Administration and staff) and 3 (Increasing professional development opportunities for classified/operational staff)
- Assembly members voted to adopt areas 1 and 3 as strategic objectives for the 2014-15 term

VII. Adjourn at 11:05am