

Staff Assembly
The College of William and Mary

Meeting Minutes

Tuesday, March 1, 2011: 10:00-11:00
Blow Hall, Board Room

Members Present: Regina Burrell, Rossie Coleman, Jennifer Dreyer, Anna Fisher, Lachelle Givens, Jennifer Hay, Patty Lalumiere, E R Leland, Donna Lewis, John Mattie, Venus Spencer, Deloris Thomas, Carol Tomlinson, Tom Trovato, Shannon Turnage, Lydia Whitaker, Sonya Worden

Members Absent: Destiny Elliott, on leave; Emily Reijmers, excused; David Tidwell

President, Deloris Thomas, lead the meeting.

Old Business

1. The Staff Survey results were reviewed. Almost half of the Staff completed the survey. Resident Life had 16 out of 67 respond.
 - a. 1596 invited
 - b. 1375 viewed
 - c. 1108 started
 - d. 847 completed

There is no indication how the survey was counted. *Staff* includes professional, professional faculty, classified and hourly. Committee members feel that results should be sorted by groups and results for hourly and classified separate from the others. There is a concern regarding the confidentiality issue – do respondents feel sure their responses are confidential? The next survey should be addressed more to the Strategic Plan.

2. The General Assembly passed legislation changing the Virginia Retirement System. Effective July 1, 2011, all current state employees will have 5% taken out of their pay for retirement; all current state employees will receive a 5% base pay increase to compensate for this change.
3. The next Provost Breakfast is March 17, at Discovery 1 in New Town.

New Business

1. There are two vacancies: Crystal Boyce has resigned. Destiny Elliott is on medical leave until August – Donna Lewis will fill in as Secretary until Destiny returns.

Committee Reports

1. *Committee Reports*
 - a. Policies and Issues – No report
 - b. Constitution and By-Laws – No Report
 - c. Communications – TBD
 - d. Elections and Nominations – Lydia Whitaker; a notice to staff needs to be sent regarding nominations; the election must be completed by March 31, 2011.
 - e. Staff and Community Relations – No report
 - f. Activities and Events – Anna Fisher reported the Open Forum meeting will be held May 4, 11:00 – 12:00 in the Sadler Center. Bill Horacio, Manager of Parking Services will be contacted to speak. Susan Mongold, Director, Training &

Development or Anna Martin, Vice President Office of Administration will be contacted to talk about the Staff Survey.

- g. Rossie Coleman and Lachelle Givens discussed the Living Wage meeting they attended. Anna Martin and Ginger Ambler along with several others in administration answered questions.

2. *Campus Committee Update*

- a. *Parking Services* – E R Leland reported discussion regarding yearly parking decals. There are vacant parking spaces on campus - most at William and Mary Hall.
- b. *Diversity* – Emily Reijmers reported that the Diversity Committee will be having a retreat.

April Meeting and Open Forum

- 1. April 5, 10:00 am Board Room, Blow Hall
- 2. May 4 – Open Forum 11:00 am in Sadler Center

Submitted,
Donna Lewis