

**Staff Assembly**  
**The College of William and Mary**

**Meeting Minutes**

Wednesday, December 10, 2014  
James Room, Sadler Center

- 1) President brought the meeting to order.
- 2) President administered the Oath of Office to new Senators.
- 3) Secretary conducted the Roll Call (attached).
- 4) The Assembly approved the Minutes for the November 14, 2014 meeting *via voce*.
- 5) Committee Reports were given.
  - Committee Reports:
  - a: Elections & Nominations : Ms. Cheesman reported there was 25% voter turnout in the last election.
  - b: Policies & Issues: Ms. Elliott reported there were issues with employees and HR regarding leave benefits, short-term disabilities; HR said that there were new forms are coming out and the website is being updated.
  - c: Constitution & By-Laws: Ms. Fox reported that they met with Anna Martin. She suggested that we establish a state fund. Proposed amendments to allow this. Email Ms. Fox to ask questions.
  - d: Staff & Community Relations: Mr. Strawn reported about the holiday food basket drive.
  - e: Activities & Events: No report.
- 6) President spoke about the BOV meeting that he attended. He introduced our guest speakers, Dr. Stelljes and Trici Fredrick.

Dr. Drew Stelljes, Assistant Vice President for Student Engagement and Leadership and Director, Office of Community Engagement

Dr. Stelljes presented on non-positional leadership student leadership. It is a four-year development process.

Positive change – working for common cause is the ultimate end goal – that all students – not only the charismatic extrovert can lead and make changes.

Working for the common cause can apply to all William and Mary personnel, faculty, staff, and students.

Trici Fredrick, Associate Director of Student Leadership, spoke about On the ground- making it – #NoTitleNeeded Campaign – reaching out to people who really care about something. What does your resume say about you if you don't have a title – ONE TRIBE, ONE FAMILY.

Ms. Fox asked about leadership training and transferrable skills. Mr. Crowder asked about the correlation as to what is happening to students for staff. There is a disconnect between staff and students - exploring some possibilities.

- 7) Assembly convened as the Committee of the Whole to discuss strategic planning. Two goals:
  - 1) Improve information sharing between staff and administration.
  - 2) Increase professional development opportunities for classified and operational staff

Ms. Wilkinson asked that all members receive a full contact list of members. She thought that meetings should be more open to staff. President wants to set up internal functions before advertising to general staff.

It was brought up that the Counseling Center is not open to staff.

Ms. Kleinsorge brought up info about the "Tobacco Free Campus Survey" that would be coming out. President is holding off about getting involved with this campaign at this time.

Recommend January 13, 2015 as the next meeting.

President announced the meetings for Spring at 11:00 a.m. BOV Room, Blow Hall:

Tuesday, January 13

Wednesday, February 12

Friday, March 13

April at VIMS TBA

Friday, May 8

Will be an evening meeting at some point.

President thanked everyone for coming.

Meeting adjourned by Nicky Bell.

Submitted by:

Carol Hankins, Secretary