

**William & Mary Staff Assembly
General Meeting Minutes
Tuesday, January 16, 2018**

The monthly meeting was held on Tuesday, January 16, 2018 at the Sadler Center, York Room. The meeting was called to order by Jennifer Fox, Staff Assembly President, at 9:02 a.m. Jennifer Fox conducted roll call and the quorum was established. See attendance sheet.

<p>Approval of the Minutes</p>	<p>The December 2017 minutes were approved per motion by Venus Spencer, seconded by Chris Katella and a unanimous vote by the Staff Assembly body.</p> <p>The November 2017 minutes were approved per motion by Venus Spencer, seconded by Chris Katella and a unanimous vote by the Staff Assembly body.</p> <p>The September 2017 president's report was submitted as the September 2017 minutes due to accidental deletion of records and were approved per motion by Jennifer Fox, seconded by Chris Katella and a unanimous vote by the Staff Assembly body.</p>
<p>Guest Speaker: Henry Broaddus, Vice President of Strategic Initiatives and Public Affairs re: W&M 2026</p>	<ul style="list-style-type: none"> • Timeline presented to guild strategic plans toward 2026 • Should W&M grow and how to manage growth • The following themes were addressed: <ol style="list-style-type: none"> 1. The W&M Promise- invest in financial aid 2. Public Ivy 3. Possibility of changes to operating model • W&M recognizes it stands between Ivies and Public Ivy Operations which has risks. • W&M to investigate lowering # of tenure/tenure-eligible professors to maintain 12 to 1 student/professor ratio.

	<ul style="list-style-type: none"> • W&M needs to increase revenue and the following ways have been discussed: <ol style="list-style-type: none"> 1. Cost reduction – improve efficiencies 2. Increase tuition 3. New program 4. More students • Growth creates risks for the following: <ol style="list-style-type: none"> 1. Student academic profiles 2. Selectivity 3. Racial diversity 4. Socioeconomic diversity 5. Gender balance
Ad Hoc Officer Elections	<p>Due to vacancies, the following positions were up for election and filled: Vice President- Destiny Elliot Secretary- Arielle Newby</p>
General Business	<p>The following was discussed:</p> <ol style="list-style-type: none"> 1. Vote to correct Staff Assembly terms of service will be addressed by the Executive Committee. Assembly lost 3 members and will prepare to replace members in the spring. 2. Holiday Staff Luncheon still has outstanding bills. Destiny Elliott noted which items were still open for Staff Assembly to donate funds. Staff Assembly voted to take care of printing costs estimating \$75.00. Destiny to submit receipt for payment. 3. Spring General Meeting potentially to be held during spring break. Primary topic will be the new payroll changes. 4. Mark Patterson, newly hired Ombuds, introduced himself and gave details about his position. The William & Mary Ombuds Office serves as an alternate and informal resource for all categories of employees seeking assistance with workplace concerns. Contact Mark at 757-221-1941 or via email at ombuds@wm.edu. For more information visit: http://www.wm.edu/offices/ombuds/

President's report	No report.
Treasurer's Report	No report. Ghana Smith not present.
<u>Committee Reports</u>	
Policies & Issues	No report.
Constitution & Bylaws	Amy Spencer-Westerkamp reporting. Committee meeting to be scheduled in January.
Communications	Chris Katella reporting. Committee meeting to be scheduled.
Elections and Nominations	No report
Activities & Events	Venus Spencer reporting. Food Drive has concluded with a good outcome. Jennifer Fox to reach out to Sandy Wilms for data.
New Issues or Concerns (open discussion)	None