

Staff Assembly
The College of William and Mary

Meeting Minutes

Wednesday, December 16, 2015

Blow Hall, Board Room

President brought the meeting to order.

- Ashley Napier (current President) resigned due to a change in employment. Accepted new position with University of Pennsylvania. Conducted meeting.
- Simonne Vance steps in as President from Vice President
- Not enough members for a voting quorum, conducted general open discussions
 - October 28, 2016 minutes were not approved
 - Constitution and Bylaws were not approved
 - Roll call taken and attached (9 in attendance)
- President provided update from Provost Breakfast meeting with the Campus Affinity Groups, identified as
 - Staff Assembly
 - Professional/ Professional Faculty Assembly
 - Equality WM
 - Black Forum
 - Women's Network
 - Reps from each group attended breakfast
 - Primary topic was regarding the Campus Climate re: Race Relations
 - Report is to come out on findings in January 2016 for review
 - Formal report to be issued around March 2016
- No action was taken from SA regarding the Holiday Food Drive
- Mr. Zoll said we have finally received SA funding of \$1000, and appropriate indexes for funds. Index for state funds (business expenditures) will follow published guidelines of the SPCC procedures, and will be approved as appropriate by the Staff Assembly Executive Board. The local funds (revenue generated by fundraising activities) will be used for assembly needs as determined by the Assembly.

Election of Treasurer is being postponed. Too close to upcoming nominations & elections. Will conduct elections for all vacant position during this process.

No vote on Constitution & Bylaws due to limited attendance

Updates, Issues, Concerns

- A primary issue is attendance of Staff Assembly Senators, how the Staff Assembly moves forward, what has it done, what can it do, and how in the future
 - Ms. Orr asked if we had a published mission statement; What we do; what we want to do,
 - What have we accomplished
 - Work to become more visible in the environment
 - More interaction
 - How do we create tangible deliverables
 - Assign ownership of tasks
 - Brought to SA attention
 - Act on items
 - Publish results
 - It is the overall opinion that with all the senator changes etc. the SA is not being as active as it should be and this needs to be addressed

- Ms. Beker discussed again the opportunity to meet with the Affinity groups as a subcommittee; liaison activities between Assembly, Affinity Groups and staff. There was additional discussion on the web pages, and she has been working to get it up to date. That effort is greatly appreciated.
 - Again overall would like to see the website a more useful tool to be used by general staff
 - Provide updates, what we are doing, what we want to do
- This area of concern is a high priority for the new executive staff, and will be the primary discussion point for the January Staff Assembly meeting.
- Finally, in compliance with the Constitution & Bylaws there will be an Executive Officers meeting after this and prior to the next Staff Assembly meeting.
- President called to adjourn the meeting to stay within the one hour time allocation.

Meeting adjourned.

Attendance Record attached.

Submitted by:

Debbrah Pelata, Staff Assembly Recording Secretary

Staff Assembly Attendance and Voting Record

Date of Meeting:

December 16, 2015

Secretary:

D. H. P. Stata

NAME	ATTENDANCE	VOTE 1	VOTE 2	VOTE 3	VOTE 4
MS. BALDWIN	✓				
MS. BEKER	✓				
MR. BRISTOW	X				
MS. CHAPPELL	X				
MS. CHEESEMAN	✓				
MR. CROWDER	✓				
MS. ELLIOTT	X				
MS. GAULTNEY	X				
MS. GIVENS	X				
MS. GORDON-WILSON	X				
MS. KLEINSORGE	X				
MS. LESKA	X				
MS. LUNA	X				
MS. MAYTON	X				
VACANT	X				
MR. MORALES	X				
MS. MORRISON	X				
MS. NAPIER	Vacant				
MS. ORR	✓				
MS. PELATA	✓				
MS. VANCE	✓				
MS. WINDLEY	Vacant				
MR. ZOLL	X				
VACANT, TREASURER	X				

By signing below, I certify this document to be a true record of the attendance and voting at the
aforementioned meeting of the Staff Assembly.

D. H. P. Stata

Secretary