



# WILLIAM & MARY

STAFF ASSEMBLY

## Agenda

September 10, 2018 | 10:30 AM

Blow Hall – BOV Room

### ***I. Call to Order and Roll Call***

- Roll call
- Welcome and introduction of guests
  - Mane Pada, Training and Instructional Design Specialist, Human Resources
  - Babs Bengston, Director of Training & Development, Human Resources
  - Ron Starzman, Director of Employee Relations, Human Resources

### ***II. Approval of Meeting Minutes – August 2018***

### ***III. Standing Committee Reports***

- Policies & Issues – Ms. Lynn Fors
- Activities & Events – Ms. Venus Spencer
- Elections & Nominations – Ms. Claudia Smith
- Constitution & Bylaws – Ms. Amy Spencer-Westerkamp
- Communications – Mr. Khalil Celestine

### ***IV. Auxiliary Committee Reports***

- Employee Appreciation Committee – Ms. Jennifer Fox
- Professional Development Fund – Ms. LaTryce Butler and Ms. Daisy Braxton
- Parking Services Committee – Ms. Ghana Smith

### ***V. Treasurer's Report – Ms. Sarah Smith***

### ***VI. President's Report – Ms. Jennifer Fox***

### ***VII. General Business***

- Debrief about meeting with President Rowe
- Communications Working Group Update
- Training Resources for Staff

### ***VIII. New Business***

### ***IX. Adjourn***

**Next General Business Meeting will be October 8 at 2:00pm in Blow Hall – BOV Room**