



# WILLIAM & MARY

STAFF ASSEMBLY

## Agenda

May 18, 2016 | 3:00PM

Board of Visitors Room, Blow Memorial Hall

***I. Call to Order and Roll Call***

Announcement of Excused Absences

***II. Oath of Office***

***III. Brief Review of Parliamentary Procedure***

***IV. Election of 2016-2017 Staff Assembly Officers***

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer

***V. Introduction to the 2016-2017 Staff Assembly***

***VI. President's Updates***

Duke Award Committee  
Staff Assembly/PPFA Joint Proposal Update  
Planning Steering Committee  
General Staff Assembly Meeting  
Employee Appreciation Committee  
Professional Development

***VII. Committee Reports and Assignments***

- a. Policies and Issues – David Morales, Chair
- b. Constitution and Bylaws – Dave Zoll, Chair
- c. Staff & Community Relations/Communications – Vacant
- d. Elections and Nominations – Susan Cheesman, Chair
- e. Activities & Events - Vacant

***VIII. General Business***

Goals – Short and Long Term / Deliverables  
Concerns – Attendance, Community Presence

***IX. New Issues or Concerns (open discussion)***