



WILLIAM & MARY

STAFF ASSEMBLY

Agenda

January 17, 2019 | 2:00 PM

Blow Hall – BOV Room

I. Call to Order and Roll Call

II. Approval of Meeting Minutes – December 2018

III. President’s Report – Ms. Jennifer Fox

- Thinking Forward: Staff Assembly Sessions, January 10 recap
- Performance Management Task Force

IV. Treasurer’s Report – Ms. LaTryce Butler

V. Spring General Meeting, March 7

- Guest Speakers: President Rowe, Provost Halleran, anyone else? Have they been invited?
- Location: Tidewater A/B
- Format: Questions solicited in advance to identify themes. Notecards (and mics?) provided at the meeting for real-time discussion.
- Goals? Time?

VI. Tiger Team: Combating W&M’s Class System – Open Discussion

VII. Issue: Communications

Ms. Abbey Childs, Communications Working Group

Ms. Colleen Lynch, Communications Committee Chair

- Where are the gaps and inequities in W&M’s communications infrastructure?
- Where/when do communications appear to be working well?
- Are there any new/existing communications avenues that we are just learning about? Are they effective?
- How do staff want to receive information? Email, website, newsletter, word of mouth?
- How can Staff Assembly be more effective in its communications with staff?

VIII. Standing Committee Reports

- Constitution & Bylaws Committee – Ms. Amy Spencer-Westerkamp
- Activities & Events Committee – Ms. Venus Spencer
- Policies & Issues Committee – Ms. Lynne Fors
- Elections & Nominations – Ms. Claudia Smith

IX. Auxiliary Committee Reports

- Inauguration/Re-Investiture/Charter Day Committee – Ms. Ghana Smith
- Parking Services Committee – Ms. Ghana Smith
- Development Support Fund Committee – Ms. LaTryce Butler

X. Adjourn