



WILLIAM & MARY
PROFESSIONALS &
PROFESSIONAL FACULTY ASSEMBLY

MEETING MINUTES
 Friday, April 3, 2020 9:00-10:00am
 Zoom: <https://cwm.zoom.us/j/392540885>

PPFA Members - x denotes member was present

1. Armstrong, Suzie	x	12. Maurer, Mariellynn	x
2. Austin, Marra	x	13. Morales, David	x
3. Conner, Karen	x	14. Murphy, Michael	x
4. Davis, Tamekka	x	15. Palacios, Melissa	x
5. Hummel, Julie	x	16. Powell, Kathleen	x
6. Ferree, Jacquelyn	x	17. Smith, Sarah	x
7. Fredrick, Patricia	x	18. Summs, Julie	x
8. Frey, Jonathan	x	19. Tomlinson, Carol	x
9. Lawrence, April	x	20. Wheelless, Joseph	x
10. Locks, Taylor	x	22. White, Shannon	x
11. Lueker, Mary		22. Vacant	

Present: 41 persons were present on the Zoom web call.

- I. **Call to order** by Joe Wheelless 9:05 am

- II. **Agenda & Minutes : Review and approve**
 Motion and Second: Kathleen Powell & Jackee Ferree
 Passed unanimously with no changes

- III. **Welcome and Introductions** – Joe Wheelless, welcomed all, due to number of PPF members in attendance we did not do full introductions of the PPFA nor guests.

- IV. **Committee Reports and Other Updates**
 - a. Membership Committee -
 12 Nominees for the PPFA for upcoming year. Nominees and Statements can be found at:
<https://www.wm.edu/sites/proffaculty/nominations/index.php>
 - b. Voting period will open April 27th, keep an eye out for the Digest postings. And will extend through May 15th.

- V. **Old Business**
 - a. Constitution and By-Law Review Committee
 - Comment period closed Wednesday. Will move forward as presented in January meeting.
 - These changes can be seen on the PPFA website. Summary: Election terms changed (shorter period), everyone has a 3 year standard year, stay on if elected for a 4th year. Voting procedure for officers. Titles that had changed. Pronouns updates and College and ampersand changes.



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- Motion by Joe Wheelless to adopt revision of the Constitution and bylaws and second by Jackee Ferree. Motion passed unanimously.
- Thanks to Trici and Marra for the work they undertook on this.

VI. New Business:

- Acknowledging the unusual circumstances and the change in how PPF's and other staff are dealing with the change to remote work due to Co-VID 19 global pandemic.
- Follow up on Staff Town Hall.
 - Chat feature allowed for involvement and providing multiple perspective alongside remembering to consider what others are experiencing.
 - Open to all feedback in how to support the community and was an outlet.
 - What connected for PPF's in the forums?
 - Sam and Chris answered some very difficult questions with grace and compassion
 - Honesty of leadership and considerations from many perspectives
 - Positives of the communication across the (website, community forums, townhalls, keeping people connected)
 - Importance of the impression of the University being "open" being important to acknowledge the fact that we are open just not open to the public. We are continuing to work during this difficult time.
 - Beyond the logistical, and finding out how things are going with teaching and building community in a way that is not just solving the problems.
 - Mike in IT acknowledged making connections in different ways. Touching base in daily, weekly or other meetings. (virtual dance party/DJ, happy hours, gatherings of alumni and students, etc)
 - It was important to have the opportunity to be heard and for our faculty and staff to share their concerns. We have many online-based resources available to all of us.
 - This is everyone's first global pandemic and we need to remember to support one another.
 - Tying to strategic planning – some are feeling more silo'd as teleworking (no ability for watercooler or other unplanned opportunities). That is where we would like to see us find more connection across spaces.
 - Example of large scale changes like a 3,000 person event important for commitment to W&M, Changes to Day for Admitted Students Day (DFAS). Admissions and Athletics recording team have been working together around recorded presentations and 3 weeks of Q&A Zoom sessions for DFAS.
 - Teaching and sharing in different ways (Business School and College of Education example – bringing admissions teams and increase yield across programs)
 - Cabinet Plus meetings and sharing across campus solutions
 - Need for celebration after this of the work has changed.
 - Increased visibility of some of the support folks who often are supporting teaching in a way that haven't been at the forefront previously in teaching and learning.



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- Forums for parents working from home
- Staff solutions during this time, some staff colleagues and how different their experience is or others are not feeling the same as maybe some PPF's, how do we acknowledged that as well.

VII. Adjourn (9:30am)

Future Meeting Dates:

May 1: TBA (Zoom)
June 4: TBA

VIMS visit of PPFA will be rescheduled to a later date.