



WILLIAM & MARY

CHARTERED 1693

PROFESSIONALS AND PROFESSIONAL FACULTY ASSEMBLY

Professionals and Professional Faculty Assembly (PPFA) -- Meeting Minutes May 3, 2019 Board of Visitors Room, Blow Hall

PPFA Members - x = Present

1. Armstrong, Suzie
2. Austin, Marra
3. Campbell, Darlene x
4. Conner, Karen x
5. Davis, Tamekka x
6. Fassanella, Terence x
7. Ferree, Jacquelyn x
8. Fredrick, Patricia x
9. Lawrence, April x
10. Lueker, Mary x
11. Massey, Grace x
12. Maurer, Mariellynn x
13. Morales, David
14. Murphy, Michael
15. Powell, Kathleen x
16. Rose, Robert
17. Shimp-Bowerman, Jennifer x
18. Summs, Julie x
19. Tomlinson, Carol
20. Wheelless, Joseph
21. White, Shannon x

Guests Present:

I. Call to Order - Welcome/introductions

Julie called the meeting to order at 8.18am.

II. Agenda: Reviewed and approved

Agenda approved with no changes.

III. Welcome and Introductions

Guests: Jonathan Frey, MakerSpace Director
Leslie Revilock, Campus Minister
Mark Patterson, University Ombuds
T Davis, Assistant Director of Health Promotion
Kelly Crace, Associate Vice President for Health & Wellness

Minutes: Review and approve April meeting minutes

Minutes approved with no changes.

IV. Presentation – Charter of Compassion: Kelly Crace, Leslie Revilock, T Davis, Health & Wellness

- Introduction and History of the Charter of Compassion (chartered in 2016)
- Introduction to the Compassionate Action Board (CAB)

V. Committee Reports

- a. Executive – Chair Julie Summs
 - i. Climate Study results in August or September
 - ii. New Provost has been invited to PPFA Meeting
 - iii. Doodle Poll coming for July Meeting and Officer Elections
- b. Academic – Chair Michael Murphy
 - i. No update
- c. Administrative – Chairs Jennifer Shimp-Bowerman & Jackie Ferree
 - i. Continuing work on Assume Positive Intent
- d. Communication – Chairs Trici Fredrick & Terry Fassanella
 - i. Advertising on website for elections
- e. Membership – Chair Mariellynn Maurer
 - i. 158 votes cast currently; closes 5pm on May 10
- f. Professional Development – Chair Karen Conner
 - i. Survey results will be coming following the Climate Survey results

VI. Old Business/New Business

- a. **Discussion of Session with Katherine Rowe, Julie Summs**
 - i. Julie will be following up with President Rowe for future meeting times (ideally meet twice per year); time meeting so it comes following her quarterly update
 - ii. Suggestion to also meet with Provost annually; Deans were asked to submit a summary of introduction by May 15 – suggestion that PPFA does the same
- b. **Election Update, Mariellynn Maurer**
 - i. Elections currently in progress and running on schedule
- c. **Assume Positive Intent Campaign, Jackie Ferree**
 - i. Working to simplify the concept of Assume Positive Intent and work towards small steps rather than a full program
 - ii. Marketing ideas using bridge image presented
- d. **Classification Research Working Group Update, Julie Summs**
 - i. Charges:
 - 1. Explore classification system at W&M
 - a. Explore the history of representation groups at W&M
 - 2. Explore existing models at other Virginia universities
 - ii. Summary of findings due June 1
 - iii. Discussion regarding PPFA history and needs of PPF's; discussion related to the W&M Libraries Assembly and PPFC at VIMS

- iv. Request for update of the summary of findings at the next Administrative Committee Meeting (May 29)

VII. Upcoming PPFA Meetings:

Thursday, June 6 @ 3.30pm VIMS, Owens Bryant Boardroom in Davis Hall

Meeting adjourned at 9:09am.

Respectfully submitted,

Mariellynn Maurer, Secretary, May 23, 2019