



WILLIAM & MARY

CHARTERED 1693

PROFESSIONALS AND PROFESSIONAL FACULTY ASSEMBLY

Professionals and Professional Faculty Assembly (PPFA) -- Meeting Minutes

Wednesday, July 12, 2017

Board of Visitors Room, Blow Hall

PPFA Members - √ = Present

1. Campbell, Darlene √
2. Cole, Steven
3. Conner, Karen √
4. Davis, Tamekka
5. Fassanella, Terence √
6. Franks, Melissa √
7. Ferree, Jacquelyn
8. Fredrick, Patricia √
9. Lawrence, April
10. Massey, Grace √
11. Maurer, Mariellynn √
12. McFarland, Natasha √
13. Molineux, Mary
14. Morales, David √
15. Murphy, Michael
16. Osborne, Dorothy √
17. Palmer, April √
18. Shimp-Bowerman, Jennifer
19. Summs, Julie √
20. Varnell, Lyle √
21. Wheelless, Joseph √

Guests: Tina Sinclair

I. Call to order - welcome/introductions

Terry called the meeting to order at 8:18 am.

II. Agenda: Review and approve

III. Minutes: Review and approve JUNE meeting minutes

Two corrections - Sinclair was not at June meeting; Sekula did attend. Approved with corrections.

IV. New Business

A. Introductions

- B. Terry provided list of past speakers – and provided some suggestions for coming year (Babs Bergstron, John Poma, Ron Starzman, Janice Zeman, Tiaa Cref or Fidelity rep, staff assembly president, Fran Bradford, Calandra Lake, Sandra Pryor, Maggie Evans, Henry Broadaus, Presidential Search Committee member, BOV member)
- C. Term issue discussion – How to manage terms of assembly members when there is attrition due to leaving the College, stepping down, etc. Currently do not have the right mix. We will need too many new members in 3 years. Suggestion was made to develop a policy for term assignment for new members. The Elections committee and Administrative Committee will meet to draft an amendment to bi-laws. Suggestion was made to fill seats (with term end) at time of election and to include option to appoint someone to fill out a term when someone leaves. Suggestion was made to resolve our current issue – ask for volunteers to take shorter term.
- D. Goals and Objectives – Need to develop goals and objectives for 2016-2017.
- E. Appointment of Members and Chairs/ Committee Updates
We will finalize committee membership in September.

Secretary – Dot Osborne

President Elect – Julie Summs – she will take on the role if no one else is interested.

Membership – Trici, Natasha, Mariellynn, Julie

Academic – Darlene (chair), Dot

Administrative – Mary, Jennifer (potential chair), Jackie, Joe, David, Lyle, Mariellynn,

Prof Dev – Steve Cole, Grace, Trici, April, Karen

Communications – Melissa, Mary, Darlene

V. Updates/Old Business:

Presidential Search Committee

- A. Presidential search – Terry has talked with Michael Fox to ensure we stay updated on the process. Suggestion was made to have a search committee member speak to the Assembly. Question was posed - What are the qualities they are looking for in a President after all of the listening sessions?
- B. Professional Development Fund – Question was posed - Was the professional development fund funded for FY 18? Darlene will check on it and report back.

VI. Next PPFA Meeting: Wednesday, September 6th 2017 @ 8:15 AM BOV room, Blow Hall

VII. Meeting adjourned 9:20 am.

Respectfully submitted,

Dorothy Osborne, Communications Chair, June 9, 2017