

Professionals and Professional Faculty Assembly MEETING MINUTES

Wednesday, August 6, 2014, 3:00 p.m.

VIMS – Andrews Hall, Dominion Classroom

1. Armstrong, Suzie ✓
2. Bengtson, Babs --*absent*
3. Campbell, Darlene --*absent*
4. Cartwright, Grace ✓
5. Costello, Carla ✓
6. Crispino, Matthew --*absent*
7. Fassanella, Terence --*absent*
8. Gatling, Sharron --*absent*
9. Hawthorne, Peel ✓
10. Leatherwood, Claire ✓
11. McBeth, Elaine ✓
12. Morse, Linda --*absent*
13. Noffsinger, Jay ✓
14. Pada, Maria Elena ✓
15. Sekula, Jennifer ✓
16. Summs, Julie ✓
17. Tomlinson, Carol ✓
18. Trichler, David --*absent*
19. Varnell, Lyle ✓
20. Zagursky, Erin ✓

- I. Call to order. The meeting was called to order at 3:08 p.m.
- II. Welcome by Carla Costello, PPFA President and John Wells, Director of VIMS.
- III. Review, correction and acceptance of Minutes from July. (Correction: Elaine McBeth was in attendance in July.)
- IV. Lyle Varnell:
 - a. Introduced the VIMS – PPF Council. Structure and accomplishments
9 members of the Council. About 50 PPFs at VIMS. Started in 2009,
2010 – Bylaws were approved. Meets every 3rd Wednesday.
 - b. Professional Development Fund – created in 2010 – used for a wide range of
development activities at VIMS.
 - i. 25K in initial funding – now at 60K.
 - ii. Many, diverse development activities – Application process and
procedures – judged and awarded by PPFC. Must meet a 3 tiered
system of scoring proposal
 - iii. Operational/classified and PPFs may apply. About 400 total.
 - c. Outstanding PPF Annual Award
 - i. Mission –specific and rotational
 1. Research
 2. Administrative
 3. Advisory service
 - ii. PPF Performance Advancement Model

1. Provides pathway and clarity to professional advancement
 2. Modeled after faculty advancement model
 3. Mission specific criteria
 4. Currently being reviewed by VIMS Administration
- d. Planned Activities
- I. Enhance Collaboration between W&M/VIMS Collaboration.
 - II. Parking Flexibility
 - III. Quantify PPF contributions to VIMS
- V. Committee updates
- a. Matt Pohl has accepted a position elsewhere. We are not required to fill the position, however we can fill the spot with the next candidate. Agreed to have Carla contact the next candidate from the election to join PPFA
- VI. PPF Tailgate – Mane Pada
- a. Great opportunity to support the Tribe and network with other PPF's
 - b. W&M v Elon, Sat. November 8th. Game starts at 3:30. Online ticketing system – promo code. \$5 endzone. \$10 sideline.
 - c. Secured a spot next to the stadium. The Pinegrove next to the Laycock Center.
- VII. Bylaws – will be discussed at September meeting
- VIII. PPFS in the news
- a. Congratulations to Sharon Gatling was named Board Secretary for the American Association for Access Equity & Diversity
- IX. New HR Director will attend the September meeting and be available for questions.
- X. Discussed the Development Fund – what are the possibilities for bringing it to main campus?
- XI. Meeting adjourned at 4:03.
- XII. Riverwalk social at 4:30!
Thanks to our friends at VIMS for hosting us!!

Respectfully submitted,

Peel Hawthorne
Secretary