

Professionals and Professional Faculty Assembly MEETING MINUTES

Wednesday, June 5, 2013, 8:15 - 9:05 a.m.

Board of Visitors Board Room, Blow Hall

Attendance:

- | | |
|-----------------------------|--------------------------------|
| 1. Atkinson, Lesley –absent | 12. Neff, Dean |
| 2. Boy, Wayne--absent | 13. Pada, Maria Elena |
| 3. Coleman, Tina | 14. Pittman-Hampton, Carlane |
| 4. Costello, Carla | 15. Pohl, Matthew |
| 5. Crispino, Matthew | 16. Reis, Robert |
| 6. Gatling, Sharron | 17. Rosier, Tiffanie |
| 7. Hawthorne, Peel | 18. Sekula, Jennifer |
| 8. Jennings, Karlene | 19. Varnell, Lyle |
| 9. McBeth, Elaine | 20. Webb-Robers, Wendy--absent |
| 10. Molineux, Mary | 21. Zagursky, Erin |
| 11. Morse, Linda--absent | |

8:15-8:30 a.m.

I. Call to order:

- Gatling called the meeting to order at 8:20 a.m.

II. Agenda: Review and Solicit New Items

The agenda for June 5, 2013 was reviewed and approved.

III. **Minutes:** Minutes for the PPFA's May 2013 meeting were reviewed and approved.

8:30-8:40 a.m.

IV. Threat Management Assessment

Gatling gave an overview of her meeting with VP of Administration, Anna Martin and Chief of Police, Don Challis. From this overview and discussion, the Assembly decided the following:

- To schedule time on the July Agenda for a presentation on Threat Management by Martin and Challis
- To schedule the July meeting on July 10th

8:45-9:45 a.m.

V. Updates

- Elections
 - Voting ends Friday, June 7
 - Pada will send a reminder about the deadline for voting.
- Communications Committee

- Coleman provided updates on the goals and the communication and technology plans.
 - Pittman stated the importance of not bombarding people with email messages.
 - Communications and Technology Plans were accepted by the Assembly.
- Other Updates
 - Transition to new President, Jennifer Sekula
 - Use of Blackboard to post documents
 - June-orientation for new members
 - Agenda for July meeting
 - Officers
 - Committee Chairs
 - Committee Members
 - Meeting dates
 - Threat Management

Next PPFA Meeting: July 10, 8:15-9:45am, location: TBD.

IX. Adjournment: The meeting was adjourned at 9:05 a.m.

Respectfully submitted,
Carla Costello, Secretary
6/24/2013