

**Professionals and Professional Faculty Assembly  
MEETING MINUTES**

Thursday, May 2, 2013, 8:15-9:45 a.m.

Board of Visitors Board Room, Blow Hall

**Attendance:**

- |                                |                                       |
|--------------------------------|---------------------------------------|
| 1. Atkinson, Lesley            | 12. Neff, Dean                        |
| 2. Boy, Wayne - Absent         | 13. Pada, Maria Elena                 |
| 3. Coleman, Tina - Absent      | 14. Pittman-Hampton, Carlane - Absent |
| 4. Costello, Carla (Via phone) | 15. Pohl, Matthew                     |
| 5. Crispino, Matthew           | 16. Reis, Robert                      |
| 6. Gatling, Sharron            | 17. Rosier, Tiffanie - Absent         |
| 7. Hawthorne, Peel             | 18. Sekula, Jennifer                  |
| 8. Jennings, Karlene - Absent  | 19. Varnell, Lyle - Absent            |
| 9. McBeth, Elaine              | 20. Webb-Robers, Wendy                |
| 10. Molineux, Mary             | 21. Zagursky, Erin                    |
| 11. Morse, Linda               |                                       |

**8:22-8:30 a.m.**

**I. Call to order:**

- Gatling called the meeting to order at 8:22 a.m.

**II. Agenda: Review and Solicit New Items**

The agenda was approved. The following topics were reviewed:

**III. Minutes:** Minutes for the PPFA's April's 2013, meeting were reviewed and approved.

- We should disseminate the survey results to all PPFs.
- Harassment training is moving forward.
- How many employees are impacted by the 29 hour rule? Mary M. to check with HR.
- We will have summer meetings if there is an agenda.

**8:30-8:50 a.m.**

**IV. Guest Speaker Ron Price, AVP for Human Resources**

- Ron Price reported on the Supervisor Institute
  - The Institute is very close to fruition. Modules have been established and the module leaders are set.
  - The first cohort is expected in July.
  - The hope is that this will be mandatory for supervisors.
- He also talked about the evaluation process
  - We are not evaluating supervisors, which is problematic.
  - We must shift the culture slowly.

- There are big issues with PSAs and with temporary employees. Effective immediately, all temporary workers will not be allowed to work for the College more than 6 months.
- HR is also working on leadership training for staff.
- There are issues brewing right now over salary and telecommuting.

**8:50-9:10 a.m.**

**V. Elections**

Mane provided an update on elections. The nominee profiles will be available for viewing and voting from May 15-May 31. There are 7 members whose terms expire including PPFA members Wayne Boy, Sharron Gatling, and Carlane Pittman. If these members want to continue, please notify Mane.

**9:10-9:30 a.m.**

**VI. Committee Goals**

Sharron expressed the need for each committee person who hasn't turned in goals to do so as soon as possible. Remember, goals need to be actionable. Sharron will send examples to committee chairs.

**9:30-9:45 a.m.**

**VII. Other Business**

Employee Appreciation

- Mane reported that she is now on the committee and hopes that Employee Appreciation can grow to include all employees not just classified and operational.
- Money is a concern because it would add 400 plus people to an already tight budget.
- Carla added that the conversation is ongoing and that the current structure does not work. There will likely be changes for next year.

**VII. Next PPFA Meeting:** Wednesday, June 5, 2013, 8:15-9:45am, Board of Visitors Board Room, Blow Hall.

**IX. Adjournment:** the meeting was adjourned at 9:45 a.m.

Respectfully submitted,  
*Carla Costello, Secretary*  
 5/17/2013