

1/8/2013

Professionals and Professional Faculty Assembly

MEETING MINUTES

Tuesday, January 8, 2013 8:15-9:45 a.m.

Board of Visitors Board Room, Blow Hall

Attendance:

- | | |
|------------------------------|--|
| 1. Atkinson, Lesley | 12. Neff, Dean |
| 2. Boy, Wayne -- absent | 13. Pada, Maria Elena--absent |
| 3. Coleman, Tina | 14. Pittman-Hampton, Carlane -- absent |
| 4. Costello, Carla | 15. Pohl, Matthew--absent |
| 5. Crispino, Matthew--absent | 16. Reis, Robert--absent |
| 6. Gatling, Sharron | 17. Rosier, Tiffanie |
| 7. Hawthorne, Peel--absent | 18. Sekula, Jennifer--absent |
| 8. Jennings, Karlene | 19. Varnell, Lyle |
| 9. McBeth, Elaine | 20. Webb-Robers, Wendy |
| 10. Molineux, Mary | 21. Zagursky, Erin--absent |
| 11. Morse, Linda | |

8:20-8:30 a.m.

I. Call to order:

- Gatling called the meeting to order at 8:20 a.m.

II. Agenda: Review and Solicit New Items

The agenda was approved.

8:30 -8:50 a.m.

III. Minutes: Minutes for the PPFA's December 2012 meeting were reviewed and approved.

We continued the discussion on issues with performance evaluations and supervisor training continues to be very important. We also discussed having joint efforts with the Faculty Assembly and the Staff Assembly.

8:50-9:15 a.m.

IV. Final Review of Survey Results and Report

Molineux provided a final review of the performance evaluation survey.

A few key items stood out in the results:

- the need for new job descriptions and goals

- the need for training (multiple types/styles of training)
- the need for long-term professional development for professionals

The survey should be sent again in 3 years.

The results will be sent to the Provost and Human Resources then distributed to the PPFs.

The PPFA recommends a task force be created to set measurable objectives.

Gatling will contact the Provost and ask for a response.

Gatling will invite the Provost to our February meeting to discuss the results.

9:15-9:30 a.m.

V. Other Business

Gatling will send out the notes from November's General Meeting to the Assembly members.

After review we will send them to the general membership.

Varnell brought up an issue with parking and VIMS-why can't VIMS people park on the main campus? Gatling will talk with Vice President Anna Martin about the parking questions, and we can submit a proposal with solutions.

VI. Upcoming Guest Speaker Ideas

Provost-February

Kiersten Boyce, Compliance Officer

Lydia Whitaker, Staff Assembly president

Tatia Granger, Ombudsperson

Earl Granger, Vice President for Development

Rick Gressard, Faculty Assembly president

Someone from Parking Services or the Parking Advisory Committee

VIII. Next PPFA Meeting: Wednesday, February 6, 2013, 8:15-9:45am, Board of Visitors Board Room, Blow Hall.

IX. Adjournment: The meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Carla Costello, Secretary

1/8/13