

## **Professionals and Professional Faculty Assembly**

### **MEETING AGENDA**

Wednesday, November 30, 2011 8:15-9:45am

Board of Visitors Board Room, Blow Memorial Hall

#### **8:15-8:30am**

- I. Call to order and introduce guests.
- II. Agenda: review and solicit new items.
- III. Minutes: review and report on action points; approve previous meeting minutes.

#### **8:30-9:15am**

IV. Provost's meeting report: report of the meeting of the PPFA Executive Committee and representatives from the PPFA's Policies & Administrative Issues Committee with Provost Michael Halleran on November 28, 2011, to review the PPFA's goals and objectives.

V. Goals & Objectives for FY2012: progress reports by Executive Committee and four standing PPFA committees.

VI. Leadership development within the PPFA: review of PPFA officers' draft plan; discussion and feedback.

#### **9:15-9:35am**

VII. Membership Committee: W&M employees' 1.5% pay raise.

VIII. Holiday food and gift drives: update.

IX. PPFA luncheon: Thursday, December 15, 12:00noon – 1:30pm: confirm details.

X. Future meetings -- changes:

- Wednesday, March 28, 2012, meeting: location is Classroom A/B, Watermen's Hall, VIMS
- Wednesday, May 23, 2012, meeting: change date to May 30 or 31?

#### **9:35-9:45AM**

XI. New business.

XII. Next PPFA Meeting: January 25, 2012, 8:15-9:45 a.m., BOV Board Room, Blow Hall.

XIII. Adjournment.