

Professionals and Professional Faculty Assembly

Draft Meeting Minutes

Wednesday, October 20, 2010 8:15-10:15am

Location: Presentation room, Cohen Career Center

Members Present: Boy, Wayne; Kaattari, Ilsa (Chair, Elections Committee); Mason, Pamela; McBeth, Elaine (Chair, Academic Issues Committee); Mendez, German (President); Molineux, Mary (Chair, Policies & Administrative Issues Committee; left at 8:35 a.m.); Osborne, Dot; Pada, Mane (Vice President); Pittman-Hampton, Carlane; Reis, Bobby; Springer, Cory; Webb-Robers, Wendy (Secretary)

Members Absent: Corello, Judy; Foster, Lee; Gatling, Sharron; Grimes, Lisa; Latour, Jennifer; Mongold, Susan; Richardson, Stacy; Rideout, Tom; Scott, Jennifer

I. September minutes not available for review.

Action: Webb-Robers, Secretary, will upload the Sept. minutes for review ASAP

II. Reviewed the Provost's draft Leave Policy

1. Discussion as to how the stated definitions of covered family members are actually interpreted by the State and administrators.

2. Discussion about the college employees who are not afforded health insurance or leave benefits

Action: Pada will consult with Mongold for details about who is not covered.

Action: Mendez will contact the president of the Staff Assembly and V.P. Martin about this.

Action: Mendez will compare these draft policies to the Faculty policies to make sure that we aren't losing any benefits that we've had up to this point.

3. Discussion of how the draft leave policy defines family

4. Discussion as to whether PPFs will continue to draw salaries while participating in professional development activities, such as a Fulbright.

III. Discuss ongoing vacancy of the Technology Committee Chair

1. Discussion about changing bylaws to combine the Elections Committee and the Technology Committee. A number of us know how to use the Cascade web content management software and so making changes and updates to the web page wouldn't necessarily need to be the task of one person. Technological expertise is needed to build our online elections.

Action: Kaattari will build a proposal to combine the two committees and have it ready for our next meeting.

2. Discussion about reviewing and revising our governance; question as to whether we need 9 committees.

3. Discussion about revising recruitment and elections. Ongoing concern about low participation by Assembly members and the PPFs as a whole.

IV. Mendez suggested that the December Assembly meeting time should be used for the general PPF meeting.

Action: Pada will try to reserve meeting space for this event by the November meeting.

V. Discussion about a way to promote a sense of family and belonging to the College among the PPFs. Discussion about having a PPF tailgate during a January basketball game, open to all PPFs and family members.

Action: Mason will work on preliminary arrangements.

VI. Kaattari strongly urged all members to review Molineux's proposal for the inclusion of service in performance evaluation.

VII. Meeting adjourned 10:30am.

Respectfully submitted, Wendy Webb-Robers Approved by the PPFA 11/3/2010.