

Professionals & Professional Faculty (PPF) Initial Executive Committee, Expanded*

Meeting Minutes

Tuesday, October 21, 2008 8:30am Swem Library Board Room

Present: Judy Corello, Lee Foster, Ilsa Kaattari, Elaine McBeth, Mary Molineux, Maria Elena Pada, Ute Schechter, Jennifer Sekula, Jobila Williams.

1. **General Meeting:** We discussed the Wednesday, October 29, 2008, general meeting (8:30-9:30am, Chesapeake C meeting room, Sadler (University) Center). Agenda items are:

- a. President Reveley will address the new organization.
- b. Re-introduce the PFEC members to the whole group.
- c. Constitution and Bylaws – Judy Corello will present a review of the highlights.
- d. Nominations and Elections – discuss the process and timeline; answer questions; encourage nominations.
- e. Handbook Interim Committee report -- TBD
- f. "Questions and Answers" period.

ACTION: Mary will send out a reminder about the October 29 meeting to the proffaculty-I listserv today or tomorrow.

2. Other Issues:

- a. PPF representation on several new campus-wide committees: Strategic Planning, Provost Search, VP for Student Affairs Search. Mary reported that she had contacted the Provost about adding representatives to the Strategic Planning committee.
- b. Professionals vs. Professional Faculty: members indicated that there is confusion about how and why this delineation is being made, what the criteria will be, etc.
- c. University employees: some members mentioned that PPFs in their departments were still uncertain about whether they would get a choice to become a university employee in the new HR restructuring system.
- d. Appeals process for HR restructuring category, contribution level, role, and P vs. PF designation: whether and how Ps and PFs can appeal a decision.

3. **First Assembly meeting:** we agreed that the newly-elected Assembly members should meet as soon as possible with the Provost to discuss issues and projects. Because of the Provost's busy schedule, it was recommended that the current expanded PFIEC proceed with identifying a meeting date, probably during the first week of December, and schedule that with the Provost's Office.

*Expanded = includes PF's who signed up at the June 12, 2008, Forum to help organize the new PPF Assembly