



PLUMERI HOUSE POLICIES

The Plumeri House seeks to continue the College of William & Mary's history of hospitality as a home away from home for special members of the William & Mary family. We look forward to welcoming you to Williamsburg!

THE HOUSE

Located just off of Jamestown Road and across the street from William & Mary's historic campus, the Plumeri House provides easy access to the College, the shops and restaurants of downtown Williamsburg, and the attractions of Colonial Williamsburg.

The Plumeri House has two distinctively appointed bedroom suites, an inviting living room, a dining room that can accommodate ten, and a fully-equipped kitchen. There is a downstairs screened porch and an upstairs balcony off one bedroom that overlooks the house's beautiful yard. The interior is designed to give the feel of home – with stately yet comfortable furnishings and a warm ambience.

AVAILABILITY

Although open to the public, the Plumeri House is intended for use by special members of the William & Mary family. Members of the College community who are donors at the James Blair Society, the Royal Charter Society, the Chancellor's Society, the Green & Gold Society or the President's Society level, have the opportunity to reserve accommodations at the Plumeri House throughout the year. Members of the William & Mary family who do not yet give at these levels may reserve space at the Plumeri House 15 – 30 days in advance of their stay, and additional costs apply.

RATES & RESERVATIONS

Guests have the choice of two individual rooms at the Plumeri House, both with private baths and sitting rooms. When applicable, the downstairs and outdoors space will be shared with other guests. Additionally, if available, the entire house may be rented for overnight accommodations.

Room	Price per Night		
	James Blair, Royal Charter, Chancellor's, Green & Gold, and President's Society members or William & Mary Faculty/Staff	Donors to William & Mary (not yet at the President's Society-plus levels)	Non-donors to William & Mary
<i>Spadehaven Suite</i> Queen bed, sitting room, private balcony, full bath, sleeps up to 2	\$250	\$300	\$350
<i>Earl Gregg Swem Suite</i> Two twin beds, sleeper sofa, sitting room, full bath, sleeps up to 4	\$200	\$250	\$300
Entire House Rental	\$400	\$500	\$600
Reservation Availability	Anytime	30 days prior to check-in	15 days prior to check-in

In order to check availability and request a reservation for the Plumeri House, please visit <http://www.wm.edu/PlumeriHouse>. Once you have submitted a reservation request, Carrie Letourneau will contact you to confirm your reservation, and to provide you with additional details and information about your stay.



GENERAL POLICIES

Check-in is at **3:00 p.m.** and check-out is at **11:00 a.m.** If you wish to request early check-in or late check-out, please contact Carrie Letourneau at (757) 221-1050 or cgletourneau@wm.edu. We will do our best to accommodate your travel plans.

The Plumeri House has private parking for two vehicles. If additional parking is needed, please contact Carrie Letourneau.

EVENTS - GENERAL

The Plumeri House is available for use as a venue for small receptions and gatherings. The house can accommodate ten people for a seated dinner, 25 people for an indoor cocktail reception, and up to 50 people for an outdoor-tented event. The following fees apply for hosting an event at the Plumeri House.

	Host		
	James Blair, Royal Charter, Chancellor's, Green & Gold, and President's Society members or William & Mary Faculty/Staff	Donors to William & Mary (not yet at the President's Society-plus levels)	Non-donors to William & Mary
Plumeri House Guests	\$100	\$150	\$200
Event Rental Only	\$175	\$225	\$275
Reservation Availability	Anytime	30 days prior to event	15 days prior to event

Guests are also responsible for all costs related to the event (catering, event rentals, parking, etc.). Sodexo Catering at the College of William & Mary is happy to cater events at the Plumeri House. Please contact Kersin Losee, Catering Sales Coordinator at (757) 221-3702 or klosee@wm.edu if you wish to utilize this service.

To prevent damage to the historical floors, during events at the Plumeri House furniture may *not* be moved.

EVENTS – HOUSE GUESTS

If an overnight guest wishes to host an event at the Plumeri House, the entire house *must* be rented. The event fee will be charged in addition to the cost of overnight accommodations.

EVENTS – NON • HOUSE GUESTS

When the Plumeri House is not occupied, it may be rented for small events by non-House guests. During the event the second floor of the House will not be available for use by event hosts or guests.

PAYMENT

Following your visit to the Plumeri House, you will receive an invoice for your stay. Payment is due within 30 days of your invoice date. Cash, check, and major credit cards are accepted.

CONTACT

If you have any questions, or would like additional information about the Plumeri House please contact Carrie Letourneau at (757) 221-1050 or cgletourneau@wm.edu.

We look forward to welcoming you to the Plumeri House!