

W&M Libraries Professional Assembly (LPA) Minutes

Tuesday, October 30, 2018 9:00 – 10:00am

Swem Library, Ford Classroom

Present:

Lauren Seney (Member-at-Large), Paul Hellyer, Libby McDaniel, Debbie Cornell, James Glosson (Member-at-Large), Katherine McKenzie, Carol Coughlin, Anna Milholland, Laura Morales (Co-Chair), Kristy Borda (Co-Chair), Rebecca Beasley, Tami Back, Jean Sibley, Liz Bellamy, Candice Benjes-Small, Natasha McFarland, David Morales, Paul Showalter, Morgan Davis, Marian Taliaferro, Elizabeth DeZouche, Jay Gaidmore, Sara Belmont (Secretary), Jessica Ramey, Georgie Donovan

Laura Morales called the meeting to order at 9:05am.

Confirmation of quorum.

I. Update of bylaws

- Kristy introduced new bylaws
 - Bylaws stripped down, still need quorum to amend as well as quorum for elections
 - More detailed stuff moved into handbook, which can be approved by simple majority
- Handbook
 - Describes responsibilities of executive committee, the protocols for meetings, and charge of professional development committee
- Rules of order
 - Influenced by Martha's rules of order - more flexible, defines roles of chairs and types of votes, amended by simple majority
- No calls for a secret vote.
- All three documents passed by unanimous vote by show of hands

II. Professional Development Committee update

Laura presented results of survey - a lot of interest in social activities.

Committee has already hosted one webinar for writing on the web. Keep an eye out for other webinars that people will be interested in.

Discussed types of social activities folks are interested in

- Informal chat sessions
- Community service opportunities. Libraries used to do this and had good participation. External Relations organized several projects each year that people could sign up for.
 - Heritage humane society
 - Garden at Matthew Whaley
 - Tami's office organized
 - Earth day trash clean up
 - Community action agencies, schools
- Events should be kept open to everyone in the library

III. Clarification of LPA membership

- Carrie asked about the role of deans in the LPA. The group decided to keep an open line of communication with deans, but meetings would be for professional staff and not administrative staff in order to preserve some autonomy. Majority approved by thumbs up.

III. Other updates

1. Tabling week of training and focus on doing events throughout the year
2. Proposal of a "dead" week - no meetings, just focus on work
3. David asked about making sure an LPA member is always on the PPFA
 - a. PPFA reps serve 3 year terms and are elected every year in May
 - b. LPA Board can put out a call of interest to the LPA listserv when the campus announces nominations
 - c. LPA can also call ad hoc meetings for PPFA reps to report back to the LPA if needed
4. Call for people interested in running next spring - 3 positions open - co-chair, member at large and secretary. Will need at least one person from another library since Lauren Seney's position will be open.

Respectfully submitted,

Sara Belmont, secretary