

Librarians Assembly College of William and Mary
Minutes of General Meeting May 28, 2002, Swem Library Classroom

The general meeting of the Librarians Assembly was called to order by President Susan Riggs at 2:00 p.m. on May 28, 2002 in the Swem Library classroom. Following some welcoming remarks the minutes of the 2001 meeting were read and approved as read.

Reports of committees were as follows:

Chris Byrne reported for the Handbook Committee. Carol McAllister is working on the final edits. The "Guidelines" will be available in both print and electronic formats. Chris described what is in the handbook. He addressed the issue of possible legal problems associated with the handbook. Alan Zoellner suggested that it be regarded as a "compendium of information" and that the handbook might be a source of topics for further discussion.

Bettina Manzo reported for the Policy and Organizational Structure Committee (POSC). She described the process that was used in putting together the committee report "Campus Committees Relevant to Librarians at the College of William & Mary." The question now is what we do with this information. The idea is to monitor the committees and have a presence on some of them so as to increase involvement and to enlarge our voice on campus.

Jessica Fischer and Katherine McKenzie reported on the Salary Status Committee. The updated information from this committee will be posted on the Web. A form was passed out with a definition of "professional experience" as described in the ARL Salary Survey instructions. Members were asked to update their information if appropriate.

Hope Yelich reported on the State-Level Policy Tracking Subcommittee. The purpose of this committee is to be informational. Alan Zoellner thanked Fred Dingley for his assistance. The committee will work to focus on the more relevant items to report to the assembly at large.

Alan Zoellner reported on his involvement in the Campus-wide Committee on Economic Opportunity. This committee was formed in response to issues relating to lowest paid workers. Those salaries have been increased. The committee is to be alerted to issues relating to non-instructional categories. Alan is on the subcommittee for wages and salaries. He hopes that the committee will look at wage parity in the future.

Alan Zoellner reported for the nominating committee. Members of this committee were Virginia Cherry, Jennifer Secula and Alan Zoellner. Their report is as follows: Ellen Andes (RBC) – Vice-President/President-Elect, Fred Dingley (Law) – Secretary, Bettina Manzo (Swem) – Executive Committee Member, Diane Walker (VIMS) – Executive Committee Member. A call for nominations from the floor was made. There being none, the nominations were closed. There was a vote to show support. The above mentioned people were duly elected.

Under announcements, Joy Galloni told about the RBC Library Pecan Cookbook. Virginia Cherry explained the background of the book.

Stephen Clark as incoming President made some remarks. He thanked the committees for their work, suggested follow up on the Policy and Organizational Structure Committee and stated that he hoped that the results of the Salary Committee could be used to improve salaries.

Berna Heyman announced that the SIRSI Users' Group meeting will be at William & Mary in October.

Outgoing president Susan Riggs, thanked everyone for their work and input. Special thanks went to Alan Zoellner for his continued contributions.

The meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Ellen Andes, Secretary