

**Faculty Assembly Meeting  
Minutes for May 10, 2018  
3:30-5:00 pm  
Blow Hall Board Room**

*Officers Present:* Cathy Forestell (President), Jack Martin (Vice President), Chris Abelt (Secretary), Eric Chason (Faculty Representative to the Board of Visitors)

*Other Members Present:* David Armstrong (18-19), Mark Brush, Lynda Butler, John Eisele (for Tim Costelloe), Jenny Kahn, Rex Kincaid, Rowan Lockwood, Michael Luchs, Alan Meese, Jennifer Mellor (18-19), Pieter Peers (18-19), Christy Porter, Molly Swetnam-Burland (18-19), Scott Swan (18-19), Megan Tschannen-Moran

*Members Absent:* Mark Forsyth, Carl Friedrichs, Ron Hess, Steve Holliday, Ron Schechter, Sophia Serghi and Tom Ward

*Others in Attendance:* Michael Halleran (Provost) and Terry Meyers (Parliamentarian)

**1. Call to order**

Ms. Forestell called the meeting to order at 3:34 pm.

**2. Approval of the Minutes for April 24, 2018**

The minutes were approved without dissent.

**3. Provost's Report**

There has been no movement on the budget in Richmond. The Provost hoped more faculty would attend the main graduation ceremony (only 45 of 703 have confirmed). He thanked the Assembly officers for their efforts and stressed the importance of conversations between the administration and the faculty.

**4. 100<sup>th</sup> Anniversary of Women planning with Jayne Barnard**

Ms. Barnard handed out a draft calendar of all of the events planned for next year celebrating the 100<sup>th</sup> anniversary of women at the College. Two of the headliners will be Congresswomen Stephanie Murphy ('00) and Pulitzer Prize winner Jodi Kanter. The advisory committee for the commemoration was formed in 2015. The committee came up with a number of objectives for the celebration: exhibits showing the history of women, a physical object, a women's weekend for alumni on September 21, an endowment, academic initiatives (courses and research), student initiatives, oral histories, and speakers, performers and practitioners. The Provost thanked Ms. Barnard for her hard work.

**5. Reports from standing committees**

Executive Committee – Cathy Forestell

Ms. Forestell explained that the Executive Committee brings issues to the Assembly, acts for the Assembly over the summer and sets the agenda. She read a thank you note from Taylor Reveley for the gift of bookends from the Assembly.

Liaison Committee – Jack Martin

Mr. Martin explained that the Liaison Committee is the contact point with the BOV. It formulates the faculty presentation to the BOV at the four meetings. The Committee is chaired by the Vice President, but its composition is identical with the Executive Committee. This year the focus has been on faculty research.

Academic Affairs – Christy Porter

Ms. Porter talked about the faculty priorities survey. The committee will meet once more before June. A report will be ready for President Rowe in August at the retreat (VIMS, August 23<sup>rd</sup>, 1-4 pm).

Faculty Affairs – Megan Tschannen-Moran

Ms. Tschannen-Moran said that the faculty survey planned for next year is competing with the Wellness survey and the HR survey. The HR survey will occur next fall and John Poma is willing to work with the Assembly on the content.

COPAR – Rex Kincaid

Mr. Kincaid said that the committee reads the fifty or so Planning Budget Requests (PBRs) and prioritizes them.

Ms. Forestell ended the reports with the two ad hoc committees: WM2026 – responding to the strategic planning of the BOV- and the Faculty Handbook – updating the sections on suspension, leave and termination. The latter committee will continue next year.

## **6. Elections**

Jack Martin, as Vice President, will become President. All of the following were approved by unanimous vote: Tom Ward, Vice President; Chris Abelt, Secretary; composition of the Executive Committee; composition of the Academic Affairs Committee; composition of the Faculty Affairs Committee; composition of COPAR. Each committee elected the following chairs: Michael Luchs, Academic Affairs; Cathy Forestell, Faculty Affairs; Lynda Butler, COPAR.

## **7. Old Business/New Business**

Mr. Martin thanked Cathy Forestell for her outstanding service on behalf of the members.

## 8. Adjourn

The meeting was adjourned at 4:07 pm.

Prepared by Chris Abelt