

**Faculty Assembly Meeting
Minutes for March 27, 2018
3:30-5:00 pm
Blow Hall Board Room**

Officers Present: Cathy Forestell (President), Jack Martin (Vice President), Chris Abelt (Secretary), Eric Chason (Faculty Representative to the Board of Visitors and acting Parliamentarian)

Other Members Present: Mark Brush, Lynda Butler, John Eisele (for Tim Costelloe), Mark Forsyth, Carl Friedrichs, Ron Hess, Steve Holliday, Rex Kincaid, Rowan Lockwood, Michael Luchs, Alan Meese, Christy Porter, Megan Tschannen-Moran and Tom Ward

Members Absent: Jenny Kahn, Ron Schechter and Sophia Serghi

Others in Attendance: Michael Halleran (Provost) and Ann Marie Stock (Vice Provost for Academic and Faculty Affairs)

1. Call to order

Ms. Forestell called the meeting to order at 3:33 pm.

2. Approval of the Minutes for February 20, 2018

The minutes were approved by unanimous consent.

3. Provosts' Reports

Vice Provost Stock gave updates on four initiatives. There will be a tribute for President Reveley on April 19th from 5-7 p.m. Faculty will have the opportunity to express their appreciation with messages on heavy cardstock. The Reveley Interdisciplinary Fellows winners will be announced soon. There were ten proposals with involvement of all schools. The report to the Mellon Foundation will mention that this last round had the largest application pool. Two creative adaptations were funded: 1) the Washington Center and 2) Film and Media Studies. Both had an element of e-learning. Finally, a recent event sponsored by the Provost and the Library looked at innovative teaching, learning and research spaces with a field trip to a company in Reston, VA. The traveling group had representatives from many groups including facilities, IT, HR and eLearning. Interest in a studio/center for teaching/learning arose from last year's review of the Charles Center. The initial modest renovation of the ground floor of Swem has been greatly expanded and is now a proposal to the state and part of the six-year plan.

Provost Halleran presented a series of slides answering three questions raised by the WM2026 committee. The first questions concerned how the \$47.M raised by the Promise from 2014-2017 has been spent. The pie has been cut into these pieces (%): salaries and fringe benefits (52.9), financial aid (19.6), strategic initiatives (23.1) and enrollment growth (4.4). The financial aid component has made the College the best value for families making less than \$75,000, even better than UVa. This outcome was a result of deals and promises made in negotiating the Promise.

Strategic initiatives (\$10.98 M) had these specific targets (in \$K): diversity, 600; engineering/design, 300; QEP, 100; CLA, 126; CRM, 748; library, 430; finance/HR, 120; fundraising, 550; eLearning, 200; public policy, 102.5; geospatial analysis, 100; SSRL, 800; Title IX, 80; M&O, 928; A&S/SOE grad aid, 600; security, 105; student services, 286; academic support, 167; business innovations, 239.

The second question involved the campaign. It has made \$758.7 M to date with \$320.3 M in endowments, \$98.6 M in facilities, \$149.8 M in restricted annual giving, \$175.2 M in unrestricted annual giving and \$14.8 in 'other.' Most of the gifts are from undergraduate alumni. By units the gifts order this way (\$M): athletics (131), business (109), A&S (86.8), law (69.5), museum (35.0), alumni (28.6), education (17.9), VIMS (22.0). Of the total \$300M is in revocable gifts. Historically, these gifts are realized in higher amounts.

The last question involved staffing levels. From 2005 to 2016 the College went from 2172 to 2511 instructional (650 to 781) and support personnel (1522 to 1730). These numbers can be parsed by percentage increase and by increase per 100 FTE. In terms of NTE, TE and T faculty the numbers have changed from 114, 122 and 392 (total=628) in 2012 to 164, 110 and 410 (total=684) in 2016. The percentage of full-time faculty has decreased from 81.8% to 76.0%. Student credit hours per FTE has also decreased from 318 to 303. Ms. Butler asked about if the data was broken down by instructor cost. Ms. Forestell asked about the proportion of teaching by NTE. This information is part of the Provost's report in April.

4. Discussion of revisions to the Faculty Handbook: section II.D.3

The current draft reflected comments made by faculty after posting to the Digest. The revisions were then sent out to members of the Assembly for final comments. The motion to send the current draft to PPC was approved unanimously. PPC would send their revisions back to the Assembly for approval. The Assembly must consider the PPC revision for no less than 30 days before a vote.

5. Discussion of faculty academic priorities survey questions from Academic Affairs

Ms. Porter spoke for her committee. The goal is to present faculty priorities to the president-elect hopefully on July 1. This survey will be separate from the regular faculty survey. The survey could be released April 2 and be open for three weeks. Mr. Ward explained how the Qualtrics survey would be delivered. There are ten categories each with a list of possible priorities. Faculty will be asked to rank the priorities and then to rank the categories. Both the categories and priorities will be presented randomly. The 'other' answers will not be used in the ranking results. Mr. Martin asked about doing a pilot survey and whether it was too long. Mr. Luchs pointed out that faculty will only see the survey in small chunks. Some had specific concerns. Members were asked to send comments to Ms. Porter. Others were worried about the timing of the survey given that the semester is winding down. The Assembly voted unanimously to empower the Academic Affairs committee to distribute the survey after comments from Assembly members who will pilot the survey in the next few days.

6. Reports from standing committees

Executive Committee – Cathy Forestell

The WM2026 committee hosted a forum on Monday and will host another on Thursday.

Liaison Committee – Jack Martin

Dan Cristol will replace Jody Allen for the faculty presentation in April.

Academic Affairs – Christy Porter

Faculty Affairs – Megan Tschannen-Moran

The committee is trying to coordinate the timing of the faculty survey with overlapping surveys from Kelly Crace (Health and Wellness) and John Poma (HR).

COPAR – Rex Kincaid

The committee ranked the 55-56 PBRs totaling \$7.4M. There was some overlap between the committee's choices and the administration's choices.

7. Old Business/New Business

None

8. Adjourn

The meeting was adjourned at 5:09 pm.

Prepared by Chris Abelt