# Buildings and Grounds

## PROJECTS UNDER CONSTRUCTION/RENOVATION

**COMPLETION** 

BRAFFERTON JULY, 2013

TUCKER HALL AUGUST, 2013

FRATERNITY COMPLEX AUGUST, 2013

### BRAFFERTON





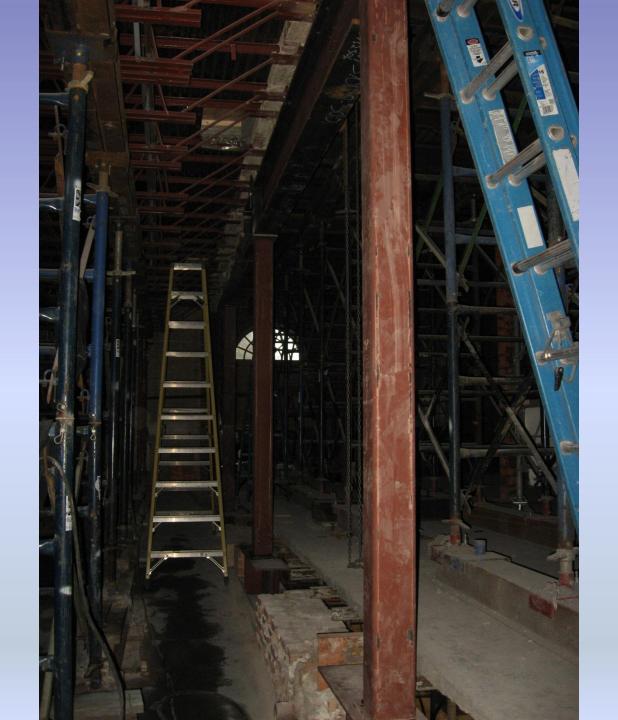


### TUCKER HALL

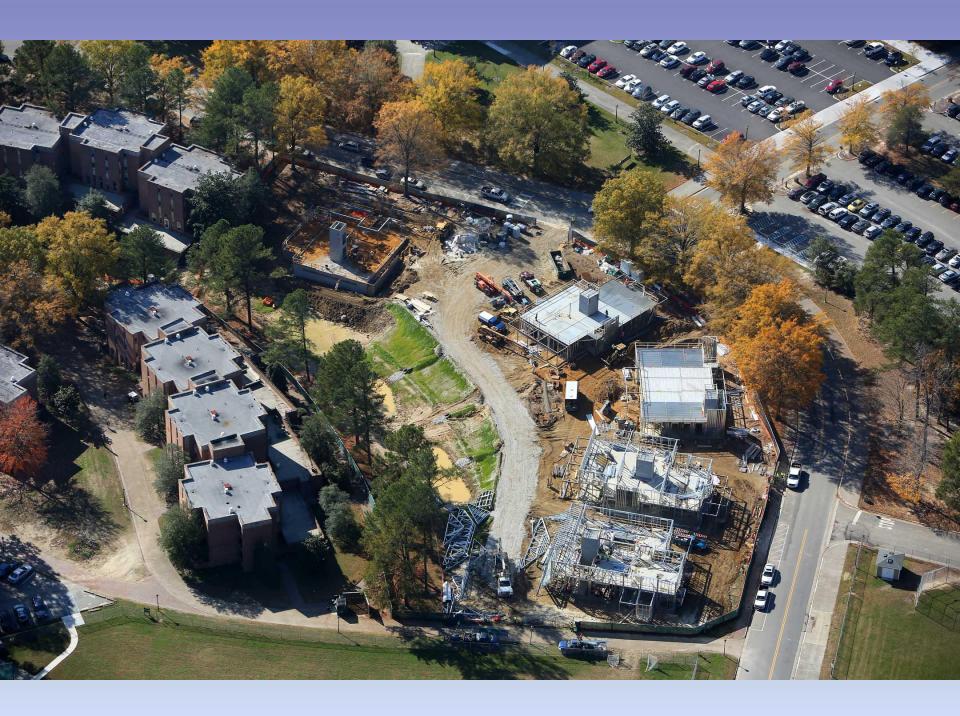








## FRATERNITY COMPLEX













#### PROJECTS IN DESIGN

### ESTIMATED CONSTRUCTION START

• SADLER DINING HALL ADDITION

DECEMBER, 2012

THERMAL STORAGE PLANT

MAY, 2013

CHANDLER HALL RENOVATION

MAY, 2013

• ISC III

JANUARY, 2014

• TYLER HALL

NLT JANUARY, 2014

#### PROJECTS IN PRE-PLANNING

- IMPROVE ACCESSIBILITY INFRASTRUCTURE
- IMPROVE LAKE MATOAKA DAM SPILLWAY
- IMPROVE CAMPUS STORMWATER INFRASTRUCTURE
- PERFORMING ARTS QUARTER FEASIBILITY STUDY

## Administration Procurement Update

#### PROCUREMENT POLICIES

- 1996 Delegation of Authority
- 2006 Restructuring Authority
- July 2012 Audit Recommendation
  - The Office of Procurement should develop the College's official policies and procedures for goods and services in order to be in full compliance with restructuring act.
- General Areas of Authority
  - Delegation of purchasing authority
    - approximately 200 employees have purchasing authority for goods & services up to \$5000
  - Small Purchase Cards 284 distributed cards
  - EVa system (Commonwealth electronic procurement system)
    - Required use
  - Contracting Authority
  - Surplus Property

#### **CONTRACTING AUTHORITY**

- By-Law Changes
  - Provide specific signature authority to Provost, Vice
     President for Administration, & Vice President for Finance
  - Allows for sub-delegation of authority
- New policy will:
  - Require written delegation of authority
  - Specify conditions for delegation
  - Require training prior to receiving delegation
  - Encourage consultation with Procurement & University Counsel
- Construction procurement is a separate process conducted by Facilities Management using the Higher Education Construction Manual

#### NEXT STEPS

- December 2012
  - President approves Contracting & Signature Authority
     Policy
- January 2013
  - Provost, VPs Admn & Finance begin sub-delegation process
  - Procurement and University Counsel websites provide new guidelines for contracting
  - Procurement begins training for employees with delegated authority
- February June
  - Complete formal policies for remaining procurement areas of small purchase and fixed assets

#### **GOALS**

- Improved and more efficient procurement process through:
  - Increased awareness and understanding of policies and procedures
  - Improved communication and training
  - Increased early consultation between Office of Procurement and the College's schools, departments and offices
  - Excellent collaboration between University Counsel and Office of Procurement