

## Tribe Rides Policies & Procedure

Please **print** this form, sign it and submit with your application.

- William & Mary's TribeRides program subsidizes student transportation to and from off-campus mental health appointments when students and their families are unable to do so. The College encourages students for whom transportation and its associated costs limit access to mental health care to apply to receive a subsidy for costs of rides with a private taxi service. *Student will need to apply each semester for this service.*
- Tribe Ride vouchers are for appointments with providers who are located distances greater than three(3) miles and less that twenty(20) miles from campus.
- Though an open process exists to accommodate as many students as possible, an application review process is required. Applying student must demonstrate a financial need for the subsidy.
- Disbursement of the Tribe Rides Vouchers and funds are the responsibility of the Counseling Center administrative staff. As each Tribe Rides Voucher will be valid for only one office visit (one round trip) the student will need to provide the Counseling Center staff with an appointment card for each additional voucher. Vouchers must be requested at least 48 hours prior to the date of the appointment.
- Students must make arrangements with Triangle Taxi at least 24 hours prior to the necessary pick up time. You must have your voucher prior to making arrangements for transportation. **Triangle Taxi has the right to refuse transport if you call less than 24 hours prior to the time you need to be picked up for your appointment.**
- Please be mindful when making arrangements for pick up that several factors such as time of day and traffic conditions can change your transportation time from pick to arrival. Make arrangements for pick up prior to your scheduled appointment to allow enough time for safe travel to your destination.

**\*\*Any abuse of this process is an Honor Code violation and will be reported as such to the appropriate authority.**

Student Signature\_\_\_\_\_

Date:\_\_\_\_\_

## TribeRides Application Form

**Print** this form and fill it out.

This form is an application for the TribeRides program for students to seek subsidized rides to and from mental health services appointments. Its contents are kept confidential and are reviewed with discretion by the TribeRides program administrators. The application review process is necessary to ensure that funding is used appropriately. **Any abuse of Tribe Rides funds is considered a violation of the Honor Code and will be reported as such to the appropriate authority.**

Tribe Ride vouchers are for appointments with providers who are located distances greater than three(3) miles and less than twenty(20) miles from campus

The TribeRides program has limited funding. In order to ensure that as many students as possible can utilize the program, we are asking some discerning questions below. Answers to questions do not automatically disqualify individuals for subsidy or support from the Tribe Rides program. We respect your privacy and dignity in this process, and all answers to these questions will be kept confidential and within the TribeRides program. **An application must be completed each semester for review and continuation of services.**

Name: \_\_\_\_\_ ID: 930 \_\_\_\_\_ Social class: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_@email.wm.edu

Have you approached the Counseling Center regarding your needs? Yes No  
If yes, did they recommend mental health services outside of the College? Yes No

Do you already have a mental health provider in Williamsburg/Newport News? Yes No  
If yes, where are they located? (Please give name and address)

\_\_\_\_\_

When is your next appointment? (Date and Time) \_\_\_\_\_

Do you have regular access to a personal vehicle on campus?  
(Be it your own, or a borrowed vehicle from a friend)? Yes No

Have you attempted to utilize other transportation services to meet healthcare or counseling needs in the past? This could include a friend, borrowing a car, Zipcar, bus service. Yes No  
If no, what prevented you from using it?

Are you under a Wellness Agreement through the Office of the Dean of Students? Yes No  
If yes, what are your counseling requirements?

Is there anything you'd like for us to know about your situation regarding financial need?

What is your motivation to use the TribeRides program?

***With my signature below, I recognize and accept that my answers to the above questions will be submitted to and reviewed by the TribeRides program administrators. Furthermore, if I am selected, I understand and agree to abide by the following:***

- *The non-stop trip to my appointment starts and ends at Blow Hall.*
- *The College will subsidize the cost for each leg of the trip on a case-by-case basis. DO NOT contact Triangle Taxi until you have received the voucher for your appointment. Vouchers need to be requested at least 48 hours prior to your appointment.*
- *It is my responsibility to contact Triangle Taxi to schedule an appointment at least 24 hours prior to the trip. Triangle Taxi DOES NOT accept web reservations for Tribe Rides. You must speak to an actual person to arrange the trip.*
- *Triangle Taxi will tell me when they will pick me up at Blow Hall for the trip to my appointment. Please make sure to schedule your appointments so that you factor in the time it takes for the taxi to come get you and take you safely to your destination.*
- *Once the appointment is over, I will call Triangle Taxi to arrange for the non-stop return to the College.*
- ***Indemnification of the College of William and Mary:*** *The Student Passenger (undersigned) shall defend, indemnify, and hold harmless the Commonwealth, the College, its Trustees, Officers, servants, and employees from and against any claims, liability, losses, third party claims, damages, costs, or expenses (including attorneys' and experts' fees) arising out of or resulting from participation in the TribeRides program contracted between the College and Triangle Taxi Service, provided that any such claims, liability, losses, third party claims, damages, costs or expenses are attributable to bodily injury, personal injury, pecuniary injury, damage to real or tangible personal property, resulting therefrom and causes in whole or in part by any intentional or negligent acts of Triangle Taxi, its employees, servants, agents, or subcontractors.*
- ***Risk of Loss:*** *The Student Passenger shall bear the risk of loss of any personal property left in the vehicle.*
- ***Any abuse of Tribe Rides funds is considered a violation of the Honor Code and will be reported as such to the appropriate authority.***

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Signature

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Date

Your submission will be reviewed and you will be contacted regarding your TribeRides status as soon as possible.