



# Matoaka Amphitheatre Emergency Action Plan

Address: 121 Ukrop Way, Williamsburg, VA 23185

Phone: (757)221-4084



## Emergency Personnel<sup>1</sup>

*Athletic Trainer(s) (AT), Sport Club Supervisor(s) (SCS), Facility Supervisor(s) (FS), Sport Club Safety Officer (SO), Intramural Supervisor (IMS), Fitness Instructor(s) (FI)*

## Roles of First Responders

### **If AT is on site:**

- i. AT- Immediate care of injured person(s)
- ii. AT / SCS / SO / FS / IM / FI- Retrieval of emergency equipment
- iii. SCS / SO / FS / IMS / FI- Contacting emergency services (911 from landline; Campus Police: 757-221-4596 from cell phone)
- iv. SCS / SO / FS / IMS / FI- Verbally direct ambulance to site via phone and flag down EMS at the nearest entrance to the facility to physically direct them to the scene

### **If AT is NOT on site:**

- i. SCS / SO / FS / IMS / FI - First aid/emergency care within the scope of their first aid/CPR/AED training
- ii. SCS / SO / FS / IMS / FI- Retrieval of emergency equipment
- iii. SCS / SO / FS / IMS / FI- Contact emergency services (911 from landline; Campus Police: 757-221-4596 from cell phone)
- v. SCS / SO / FS / IMS / FI - Verbally direct ambulance to site via phone and flag down EMS at the nearest entrance to the facility to physically direct them to the scene

## Emergency Equipment

SCS, FS, FI, or IMS will have a limited amount of emergency equipment including a CPR facemask and first aid kit on their person or in the gator with them. SOs may also have a limited amount of emergency equipment such as a CPR facemask and first aid kit on their person. The closest AED is stored at the Matoaka Amphitheater on the wall by the Tech Services Office (Room 131), to the side of the amphitheater stage. The First Aid Kit is located in Room 145. The closest landline phone is located in Matoaka Boathouse #2.

**AED Location:** AED (1) is stored at the Matoaka Amphitheater on the wall by the Tech Services Office (Room 131), to the side of the amphitheater stage. The AED is in a red box. When AT is present, a separate AED is on the AT's person.

**Emergency Equipment Available:** AED (1), First Aid Kit

## Emergency Communication-

In the event that cell phones are not usable: (1) a landline phone is located in Matoaka Boathouse #2

*"Hello my name is \_\_\_\_\_. I am calling from the Matoaka Amphitheatre on the Campus of William & Mary where there is an emergency, and we need an ambulance. There is a suspected \_\_\_\_\_ (describe suspected injury/illness- head/neck injury, cardiac collapse, etc.). The person is (state one) conscious or unconscious. The injured person is located on/at \_\_\_\_\_ (the stage, the seating, the parking lot, etc.). A person in a \_\_\_\_\_ colored shirt will flag you down when you arrive."*

**Answer all the dispatcher's questions and stay on the line until EMS hangs up.**

See page 2 for directions to the facility.

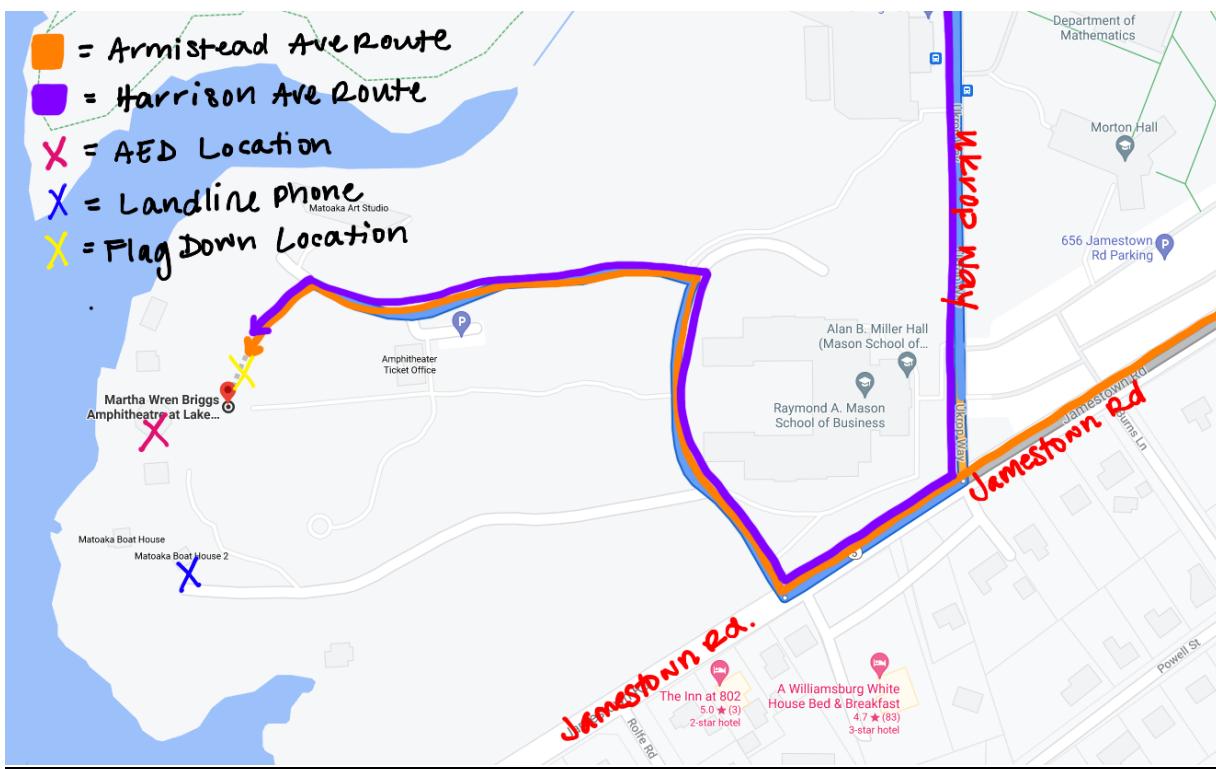
## Directions to Facility

All directions are from the intersection of Lafayette St. and Armistead Ave.

**Armistead Ave:** Head west up Lafayette St., make the first left onto Armistead Ave. Make a left onto Richmond Rd, and then at the intersection, make a right onto Jamestown Rd. Continue on Jamestown Rd until you've just past Ukrop Way, and then make the first right onto the unnamed road adjacent to the Raymond A. Mason School of Business. Continue down the road and make the second left turn that you see. The Matoaka Amphitheatre will be at the end of the road.

**Harrison Ave:** Continue NW up Lafayette St. and turn left onto Harrison Ave. Make a right onto Richmond Rd and then an immediate left onto Dillard St. Continue through the intersection of Dillard St. and College Terrace onto Ukrop Way. Continue on Ukrop Way until the road ends and make a right onto Jamestown Rd. Make an immediate right onto the unnamed road adjacent to the Raymond A. Mason School of Business. Continue down the road and make the second left turn that you see. The Matoaka Amphitheatre will be at the end of the road.

## Facility Map



## Closest Emergency Center

If injured person refuses an ambulance ride, please direct them to A or B for life threatening emergencies, C, or D for all other care.

- Riverside Regional Medical Center Emergency Room (24 miles, approx. 30 min drive)
  - Address: 500 J Clyde Morris Blvd, Newport News, VA 23601
  - Phone: (757) 594-2000
- VCU Health Emergency Center at New Kent (38 miles, approx. 40 min drive)
  - Address: 2495 Pocahontas Trail, Quinton, VA 23141
  - Phone: (804) 932-5500
- Sentara Williamsburg Regional Medical Center Emergency Room (5.5 miles, approx.. 15 minute drive)
  - Address: 100 Sentara Cir, Williamsburg, VA 23188
  - Phone: (757) 984-7155
- Riverside Doctors' Hospital Williamsburg (4.5 miles, approx. 15 min drive)
  - Address: 1500 Commonwealth Ave, Williamsburg, VA 23185
  - Phone: (757) 585-2200