



Kaplan Arena Emergency Action Plan

Address: 751 Ukrop Way Williamsburg, VA 23185



Emergency Personnel¹:

Athletic Trainer(s) (AT), Sport Club Supervisor(s) (SCS), Facility Supervisor(s) (FS), Sport Club Safety Officer (SO), Intramural Supervisor (IMS)

Roles of First Responders

If AT is on site:

- i. AT- Immediate care of injured person(s)
- ii. AT / SCS / SO / FS / IM- Retrieval of emergency equipment
- iii. SCS / SO / FS / IMS- Contacting emergency services (911 from landline; Campus Police: 757-221-4596 from cell phone)
- iv. SCS / SO / FS / IMS- Verbally direct ambulance to site via phone and flag down EMS at the building entrance to physically direct them to the scene

If AT is NOT on site:

- i. SCS / SO / FS / IMS - First aid/emergency care within the scope of their first aid/CPR/AED training
- ii. SCS / SO / FS / IMS - Retrieval of emergency equipment
- iii. SCS / SO / FS / IMS - Contact emergency services (911 from landline; Campus Police: 757-221-4596 from cell phone)
- v. SCS / SO / FS / IMS - Verbally direct ambulance to site via phone and flag down EMS at the building entrance to physically direct them to the scene

Emergency Equipment

All emergency equipment (listed below) is brought to practices and games/events by the AT.

If the AT is not present, the SCS, FS, or IMS will have a limited amount of emergency equipment including a CPR facemask and first aid kit on their person or in the gator with them. SOs may also have a limited amount of emergency equipment such as a CPR facemask and first aid kit on their person. The closest AED(s) is located in Kaplan Arena on the third floor. The closest landline phone is located in the Kaplan Arena Athletic Training Room.

AED Location: AED (3) are all stored on the third floor of Kaplan Arena. AED #1 is located on the third floor beside concession stand 1, just outside tunnel 9. AED #2 is located on the third floor across from concession stand 2, between tunnels 5 & 6. AED #3 is located on the third floor beside concession stand 3, just outside tunnel 3. When AT is present, a separate AED is on the AT's person.

Emergency Equipment Available: AED (1), First Aid Kit, Splint Bag², Stat Pack³, gator, cold-water immersion tub, rectal thermometer, and epi-pen.

Emergency Communication:

In the event that cell phones are not usable: (1) A landline phone can be located in the Kaplan Arena Athletic Training Room. (2) a second landline phone is located on the top floor **behind the front desk of the Bee McLeod Recreation Center**

"Hello my name is _____. I am calling from Kaplan Arena on the Campus of William & Mary where there is an emergency and we need an ambulance. There is a suspected _____ (describe suspected injury/illness- head/neck injury, cardiac collapse, etc.). The person is (state one) conscious or unconscious. The injured person is located on/at _____ (the fencing room, gymnastics room, wrestling room, etc.). A person in a _____ colored shirt will flag you down when you arrive."

Answer all the dispatcher's questions and stay on the line until EMS hangs up.

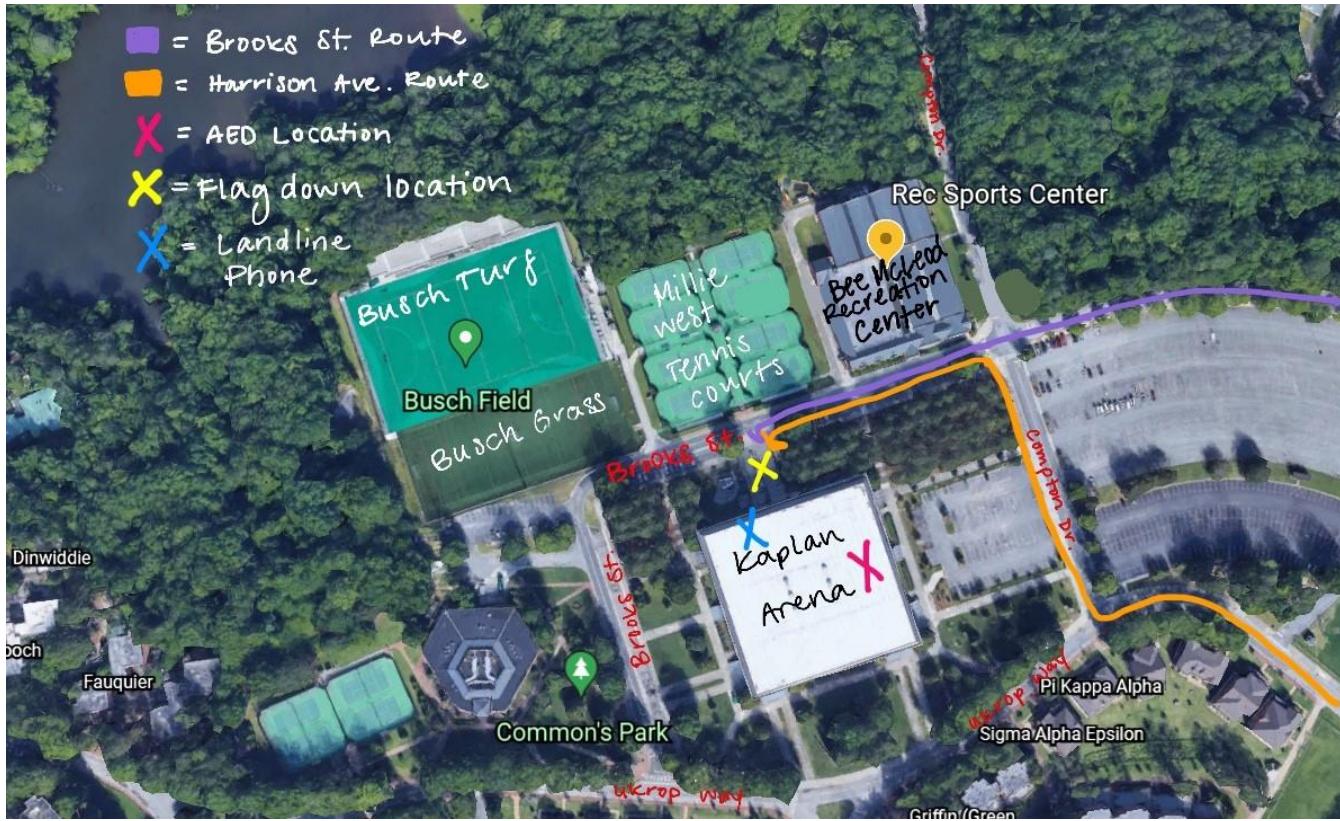
Directions to Facility

All directions are from the intersection of Lafayette St. and Armistead Ave.

Harrison Ave: Head west on Lafayette St towards Armistead Ave. Turn left onto Harrison Ave. Turn right at the 2nd cross street onto Richmond Rd. Make a left onto Dillard St. and continue through the intersection of Dillard St. and College Terrace onto Ukrop Way. Make a right onto Compton Dr. and then a left onto Brooks St. The most accessible building entrance will be on the left near the loading dock.

Brooks St: Head west on Lafayette St towards Armistead Ave. Turn left onto Harrison Ave and then make a right onto Richmond Ave at the cross street. Continue for just under half a mile and then make a left onto Brooks St. Continue through the intersection of Brooks St and Compton Dr. and the most accessible building entrance will be on the left near the loading dock.

Facility Map



Closest Emergency Center

If injured person refuses an ambulance ride, please direct them to A or B for life threatening emergencies, C, or D for all other care.

- A. Riverside Regional Medical Center Emergency Room (24 miles, approx. 30 min drive)
 - a. Address: 500 J Clyde Morris Blvd, Newport News, VA 23601
 - b. Phone: (757) 594-2000
- B. VCU Health Emergency Center at New Kent (38 miles, approx. 40 min drive)
 - a. Address: 2495 Pocahontas Trail, Quinton, VA 23141
 - b. Phone: (804) 932-5500
- C. Sentara Williamsburg Regional Medical Center Emergency Room (5.5 miles, approx.. 15 minute drive)
 - a. Address: 100 Sentara Cir, Williamsburg, VA 23188
 - b. Phone: (757) 984-7155
- D. Riverside Doctors' Hospital Williamsburg (4.5 miles, approx. 15 min drive)
 - a. Address: 1500 Commonwealth Ave, Williamsburg, VA 23185
 - b. Phone: (757) 585-2200