



Adair Hall Emergency Action Plan

Address: 251 Ukrop Way Williamsburg, VA



Emergency Personnel¹

Athletic Trainer(s) (AT), Sport Club Supervisor(s) (SCS), Sport Club Safety Officer (SO), Intramural Supervisor (IMS), Lifeguard (LG)

Roles of First Responders

If AT is on site:

- i. AT- Immediate care of injured person(s)
- ii. AT / SCS / SO / LG / IM- Retrieval of emergency equipment
- iii. SCS / SO / LG / IMS- Contacting emergency services (911 from landline; Campus Police: 757-221-4596 from cell phone)
- iv. SCS / SO / LG / IMS- Verbally direct ambulance to site via phone and flag down EMS at the building entrance to physically direct them to the scene

If AT is NOT on site:

- i. SCS / SO / LG / IMS - First aid/emergency care within the scope of their first aid/CPR/AED training
- ii. SCS / SO / LG / IMS - Retrieval of emergency equipment
- iii. SCS / SO / LG / IMS - Contact emergency services (911 from landline; Campus Police: 757-221-4596 from cell phone)
- v. SCS / SO / LG / IMS - Verbally direct ambulance to site via phone and flag down EMS at the building entrance to physically direct them to the scene

Emergency Equipment

All emergency equipment (listed below) is brought to practices and games/events by the AT.

If the AT is not present, the SCS, LG, or IMS will have a limited amount of emergency equipment including a CPR facemask and first aid kit on their person or in the gator with them. SOs may also have a limited amount of emergency equipment such as a CPR facemask and first aid kit on their person. The closest AED is located on the Adair Pool Deck. The closest landline phone is located in the lobby of Adair Hall.

AED Location: AED (1) is stored on the pool deck, adjacent to the phone. The AED is in a white box labeled Defibrillator. When AT is present, a separate AED is on the AT's person.

Emergency Equipment Available: AED (1), First Aid Kit, Splint Bag², Stat Pack³, gator, cold-water immersion tub, rectal thermometer, spine board, and epi-pen.

Emergency Communication-

In the event that cell phones are not usable: (1) a landline phone is located in the lobby of Adair Hall **on the left wall near the double doors** (2) another landline phone is located outside of the Adair gym exit on the left side of the building and down the stairs.

"Hello my name is _____. I am calling from Adair Hall on the Campus of William & Mary where there is an emergency and we need an ambulance. There is a suspected _____ (describe suspected injury/illness- head/neck injury, cardiac collapse, etc.). The person is (state one) conscious or unconscious. The injured person is located on/at _____ (the gym, the pool, etc.). A person in a _____ colored shirt will flag you down when you arrive."

Answer all the dispatcher's questions and stay on the line until EMS hangs up.

See page 2 for directions to facility

Directions to Facility

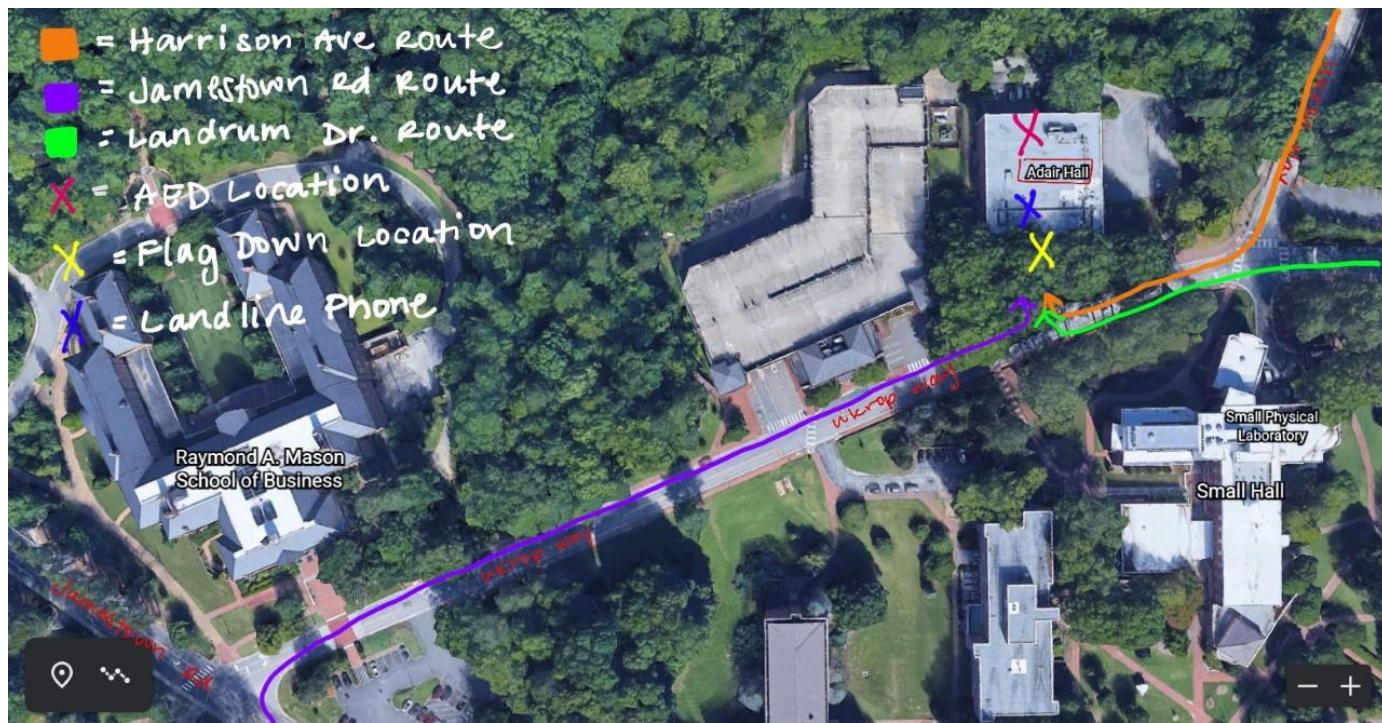
All directions are from the intersection of Lafayette St. and Armistead Ave.

Harrison Ave: Head west on Lafayette St. towards Armistead Ave. Turn left onto Harrison Ave. Turn right at the second cross street onto Richmond Rd. Turn left onto Dillard St. Continue onto Ukrop way. At the intersection of Landrum Dr and Ukrop Way, turn right to remain on Ukrop Way. Adair hall will be the second building on the right.

Jamestown Rd: Head west on Lafayette St towards Armistead Ave. Turn left at the first cross street onto Armistead Ave. Turn left onto Richmond Rd. At the intersection, turn right onto Jamestown Rd. Turn right onto Ukrop Way and Adair Hall will be on the left after the campus police building.

Landrum Dr: Head west on Lafayette St towards Armistead Ave. Turn left at the first cross street onto Armistead Ave. Turn left onto Richmond Rd. At the intersection, turn right onto Jamestown Rd. Turn right onto Landrum Rd and continue through the intersection onto Ukrop way. Adair hall will be the second building on the right after the intersection.

Facility Map



Closest Emergency Center

If injured person refuses an ambulance ride, please direct them to A or B for life threatening emergencies, C, or D for all other care.

- A. Riverside Regional Medical Center Emergency Room (24 miles, approx. 30 min drive)
 - a. Address: 500 J Clyde Morris Blvd, Newport News, VA 23601
 - b. Phone: (757) 594-2000
- B. VCU Health Emergency Center at New Kent (38 miles, approx. 40 min drive)
 - a. Address: 2495 Pocahontas Trail, Quinton, VA 23141
 - b. Phone: (804) 932-5500
- C. Sentara Williamsburg Regional Medical Center Emergency Room (5.5 miles, approx.. 15 minute drive)
 - a. Address: 100 Sentara Cir, Williamsburg, VA 23188
 - b. Phone: (757) 984-7155
- D. Riverside Doctors' Hospital Williamsburg (4.5 miles, approx. 15 min drive)
 - a. Address: 1500 Commonwealth Ave, Williamsburg, VA 23185
 - b. Phone: (757) 585-2200