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| **College of William and Mary Invention Disclosure Form** | | | | |
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| **When completed, please submit an electronic copy to** [**jason.mcdevitt@wm.edu**](mailto:jason.mcdevitt@wm.edu) **and a signed hard copy to the address at right:** | | Director, Technology Transfer  College of William and Mary  P.O. Box 8795  300 Ukrop Way  Williamsburg, VA 23188 | | |
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| The purpose of this form is to facilitate the prompt disclosure by William and Mary Personnel of any Intellectual Property to which William and Mary may assert ownership rights pursuant to the College of William and Mary Intellectual Property Policy. | | | | |
| **Part I**: | | | | |
| 1. Title of Invention | | | | |
| 2. Contributor(s)  **Name** | **Position** | **Department** | **Phone** | **E-mail** |
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| (Please list all persons who are believed to have made significant contributions to the disclosed Intellectual Property, including contributors who are not employed by the College of William and Mary. Determination of inventorship is a legal matter. | | | | |
| 3. Sponsored Research  Was this intellectual property developed with the use of any research grant/contract funds?  If yes, please provide the following information:  Principal Investigator Contract No(s) Sponsor(s) | | | | |
| 4. Relevant Agreements  Please list any Material Transfer Agreements (incoming and/or outgoing) or other agreements (other than those listed above) that are related to this Intellectual Property:  Institution/Company Agreement Number Date(s) Material | | | | |
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**Part II. Invention Information (Please use as much space as you would like to answer the next three questions)**

**6.** Written Description of Invention: Please describe the invention.

7. Prior Art: Please describe what you believe to be the closest prior art. Please also disclose advantages of your invention relative to the prior art.

8. Potential Uses and Licensees: Please describe existing or potential products and services that could benefit from this invention. Please provide the names of companies that might be interested in licensing this invention.

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I hereby declare that all statements made herein of my own knowledge are true and that all statements made on information and belief are believed to be true.

I (We) hereby assign all right, title, and interest to this invention, and any and all patents or patent applications resulting from this invention, to the College of William and Mary. The College of William and Mary will share any royalty income derived from this invention with the inventor(s) in accordance with the College of William and Mary Intellectual Property Policy.

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| --- | --- |
| Contributor’s Signature (William and Mary Personnel) Date    Home Address City, State, Zip    Country of Citizenship | Contributor’s Signature (William and Mary Personnel) Date    Home Address City, State Zip    Country of Citizenship |
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| Contributor’s Signature (William and Mary Personnel) Date    Home Address City, State, Zip    Country of Citizenship | Contributor’s Signature (William and Mary Personnel) Date    Home Address City, State, Zip    Country of Citizenship |

Please note:

1. A social security number will need to be provided (separately) in order for royalties to be distributed.
2. If there are more than four William and Mary Contributors, please expand the signature table as necessary.
3. In cases involving multiple inventors, the share of net income provided to the inventors will be distributed equally among all William and Mary inventors, *unless an agreement to the contrary is signed by the inventors*. Any such agreement can be put in place at any time.
4. **If you change addresses, you must notify the Technology Transfer Office.** You will not receive income if we do not know where you can be reached. Costs incurred in locating an inventor will be deducted from that inventor’s share of income.

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