



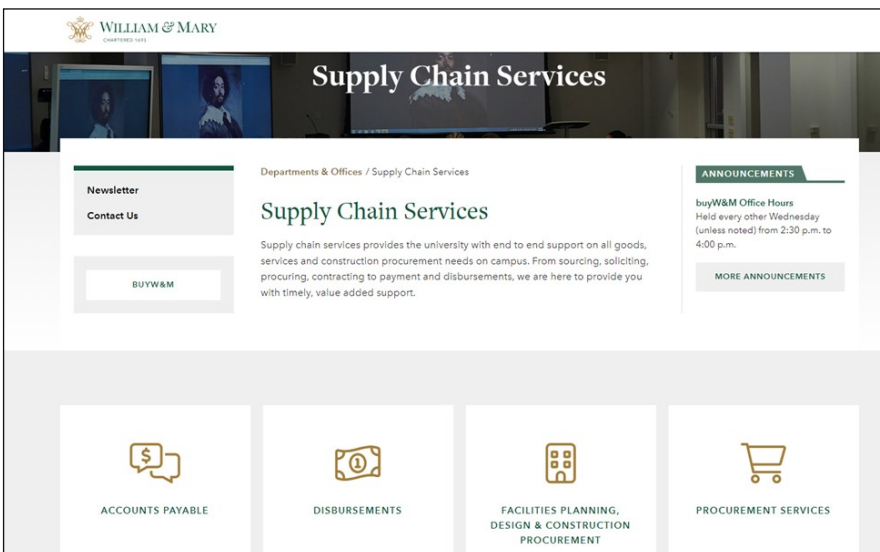
PROCURE-TO-PAY NEWSLETTER

William & Mary Supply Chain Services

October 2022

New Supply Chain Services Website

Following implementation of buyW&M, Procurement, Accounts Payable, Disbursements and FPDC procurement were merged to be Supply Chain Services. With this new formation, a new website has been created that links all 4 areas together under one title – Supply Chain Services. Supply Chain Services provides the university with end-to-end support on all goods, services and construction procurement needs on campus. From sourcing, soliciting, procuring, contracting to payment and disbursements, we are here to provide you with timely, value added support. Please visit our website via the URL wm.edu/supplychain



New Punchout Vendors in buyW&M



Home Depot Pro (retail)

This catalog will allow users to shop directly from the Home Depot retail locations. The punchout is configured to allow for in store pickup or delivery to your location.



USA Scientific

This catalog provides high quality laboratory plastics, equipment, and accessories.



Henry Schein

This catalog offers innovative, integrated health care products and services; and to be trusted advisors and consultants to our customers - enabling them to deliver the best quality patient care and enhance their practice management efficiency and profitability.

Recent Contract Activity

For a list of current solicitations, [click here](#).

In Progress

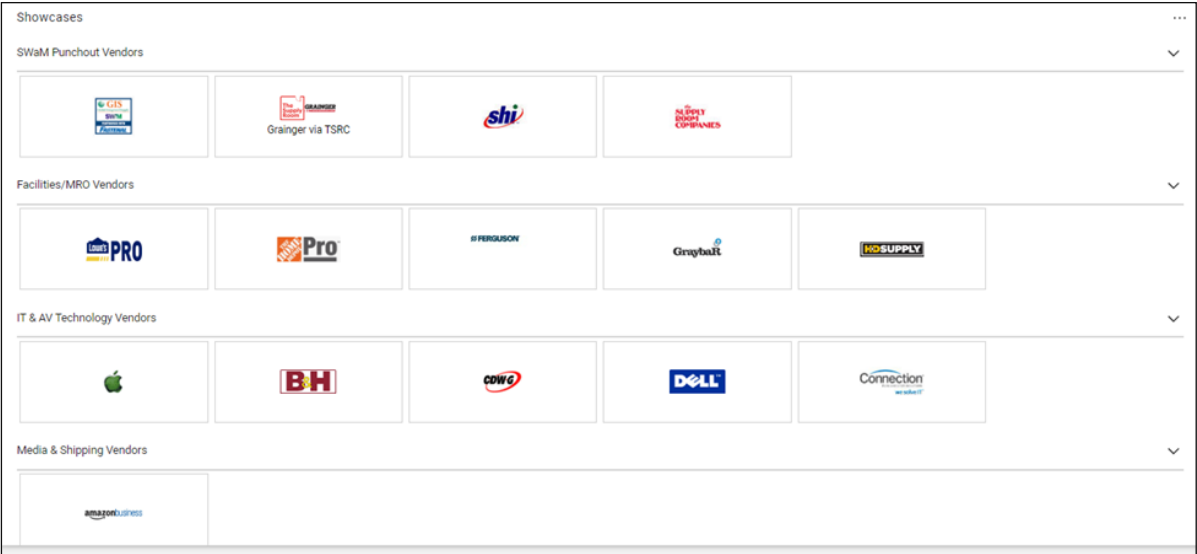
- E-Learning
- Lodging & Conference Events
- Special Events Rentals
- Strategic Services
- Landscaping Maintenance
- Admissions Recruitment Software

Coming Soon

- Vessels—Haul-out, Term Maintenance & Repair
- Dining Services
- eCommerce Catering
- Dorm Furniture Rental Program

New buyW&M Punchout Catalog Configuration

To help with the ease of locating a specific vendor’s punchout catalog, especially as new catalogs are coming onboard, the showcase dashboard has been reconfigured to separate punchouts based on the associated category. The new configuration will be as follows:



Guidance on Gift Policy

Under state law, a university employee may not accept any gift, even of nominal value, that tends to influence an employee in the performance of their university job. It is prohibited to accept gifts from current or potential vendors. Gifts from other sources (colleagues, professional networks) may be permitted if the gift is valued at less than a specific dollar amount. Disclosure of the acceptance of non-vendor gifts to you as a university employee to the Conflict of Interest Committee is required under the Conflict of Interest Policy. Questions? Email procure@wm.edu

buyW&M Virtual Office Hours

For help with a specific scenario in buyW&M, stop in during the buyW&M Zoom office hours every other Wednesdays from 2:30 - 4:00 for assistance. Dates will be announced in the Digest. Find Zoom link [here](#).