



PROCUREMENT SERVICES

Newsletter

July 2020

Updates on PPE and Related Supplies

Acrylic Barriers/Sneeze Guards

Barriers are typically appropriate where transactions between individuals occur, such as customer facing areas or reception desks. An acrylic barrier may be desired in areas of frequent transactions between individuals that cannot occur while maintaining social distancing.

The university is currently finalizing the purchase of classroom barriers. Barriers for departmental use may be purchased by the department if criteria established by EH&S are met.



SWaM Spotlight: Hackworth and TSRC are W&M strategic suppliers for acrylic barriers. Both offer standard sized products and can accommodate custom orders. To place approved orders, visit:

–Hackworth: <https://printshop.wm.edu/>

–TSRC: Contact Mike Robertson at (757) 685-7906 or mrobertson@thesupplyroom.com.

Find guidelines on COVID-19 Purchasing Support [here](#).

SPCC Reminder

Sign-off in Works must be completed by the 23rd of the month in which the cycle closes for both Cardholder and Approver. Timely sign-off is imperative to a successful SPCC program at William & Mary. Note that per SPCC Policy, accounts that have transactions which remain outstanding 60 days past the post-date (at either the Cardholder or Approver level) will be suspended for an automatic 30 days. Questions? Email procure@wm.edu.

eVA/W&M Supplier Training

The next [eVA/W&M Supplier Training](#) will be August 4, 2020, 9:00a.m.-12:30p.m., via Zoom. This session will provide an overview of the Commonwealth of Virginia purchasing processes., including purchasing policies that affect how buyers use the eVA system to purchase goods and services To refer interested suppliers, email procure@wm.edu.

Recent Contract Activity

To see current solicitations in eVA, [click here](#).

In Progress

- Lodging and Aggregator
- Highland Exhibit Design Services
- Skilled Trades
- E-Learning
- Vessels—Term Maintenance & Repair
- Employee Discounts & Voluntary Benefits
- Irrigation installation for Alumni House & Reveley Garden

Recently Awarded

- Strategic Printing
- Healthcare Services

Coming Soon

- Muscarelle Conservation Services
- Financial Services

