

Student Organization COVID-19 Response Plan

Recognized Student Organizations will be asked to follow the established Guidelines for Student Organizations during the COVID-19 pandemic. We are asking your organization to embrace these guidelines out of respect and care for one another in order to safeguard the health of our community. This will require flexibility, innovation and a willingness to engage whole-heartedly but differently in the W&M community under pandemic conditions.

These prompts have been created to support individual RSO's in creating their Organization COVID-19 Response Plan. They are designed to help the leadership of the organization to identify a plan for organization operations during the COVID-19 pandemic. All RSO's will be asked to affirm the creation of your group's plan and share key priorities for their organization through this [Tribelink form](#) (complete submission by Monday, August 31st).

STEP 1: As a leadership team, review the Guidelines for Student Organizations.

STEP 2: Consider the prompts below while drafting your organization plan. Seek feedback from members and stakeholders

STEP 3: Document your plan and share with members and stakeholders.

STEP 4: Submit the [Tribelink form](#) by Monday, August 31st, 2020 affirming the creation of your organization's plan

Organization Considerations:

- What initiatives are essential to your organization's ability to pursue your mission?
- Considering an approach of "depth over breadth" for the fall – what is most important for your organization to focus on in the abridged fall semester?
- Please review the Guidelines for Student Organization, given these guidelines, what planning does your organization need to do to adjust for operation under pandemic conditions?
- What new risks might be associated with the way you typically conduct your operations? And how will you consider mitigating these risks? (Specific plans will be required for all in-person events/activities as they are scheduled).
- What infrastructure will your organization put in place in order to meet the expectation that all in-person RSO gatherings will track attendance?
- What aspects of your organization might be impacted by the adapted academic calendar for the fall?
- Does your student organization have direct relationship with a unit/department of the university OR a national umbrella organization? If so, what are their expectations for your operations that must be included in your planning?
- With reduced in-person experiences, how will your organization build and enhance connection and relationship between members?
- If your organization takes new members in the fall semester, how will you on-board these newest members AND build organization community with reduced in-person experiences?
- What experiments should your organization try in order to be nimble adjusting to operations in the fall semester?

Membership Considerations:

- How will you keep your members and others safe?
- Have each of your members affirmed the *Healthy Together: Community Commitment*?
- How do you plan to communicate with members of your organization about the steps you will be taking to reduce risks?
- How will you create expectations for membership responsibility and hold members accountable if they don't adhere to your guidelines OR university guidelines when conducting the business of the organization?
- Are there organization requirements (from your bylaws) that you need to temporarily adjust/suspend for operations under pandemic conditions? (attendance, service hours, etc.)
- How will the organization engage members who have chosen to remain fully remote from campus in the fall semester?

Special Considerations applicable to some organizations:

- If your organization has physical space that supports the business of the organization (office, storage, house, etc.), what use parameters and expectations will be established for the space?
- If your organization typically requires transportation for the essential business of the organization, how will you navigate safety practices under pandemic conditions?

Affirm the Creation Of Your Organization's Plan at Tribelink by 8/31/2020