STUDY ABROAD TRANSFER CREDIT APPROVAL FORM (CHECK ONE OPTION BELOW)

PRE-APPROVAL □
if courses approved prior to studying abroad

POST-APPROVAL □
if courses approved after studying abroad

For specific instructions on obtaining pre- or post-approval for transfer credits, go to:
www.wm.edu/offices/revescenter/studyabroad/students/onceacceptedwhileabroad/coursecredit/index.php

SECTION 1: COMPLETED BY STUDENT AND SUBMITTED TO RELEVANT DEPARTMENT HEAD/LIAISON (AS LISTED ON THE BACK OF THIS FORM)

<table>
<thead>
<tr>
<th>STUDENT INFORMATION</th>
<th>PROGRAM INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>930 #</td>
<td>Program Name</td>
</tr>
<tr>
<td>First Name</td>
<td>Term Abroad</td>
</tr>
<tr>
<td>Last Name</td>
<td>Host University</td>
</tr>
<tr>
<td>Major/Minor</td>
<td>City, Country</td>
</tr>
<tr>
<td>W&amp;M Email</td>
<td>Program Dates</td>
</tr>
<tr>
<td>@EMAIL.WM.EDU</td>
<td>MM/DD/YYYY TO MM/DD/YYYY</td>
</tr>
</tbody>
</table>

NOTE: If submitted for pre-approval, this form is due prior to your departure from campus, NOT on the registration/application deadline. Please allow each faculty member 2 weeks to review coursework.

Department chairs (or their designees) must approve each course by designating W&M equivalent course number and signing their name. To seek course approval, you must submit this form, detailed courses descriptions or syllabi, and current degree evaluation to the designated faculty member listed on the back. Course titles MUST be written in English, even if taught in a foreign language.

Once complete, return this form ONLY to the Global Education Office (GEO) at the Reves Center. Before you receive transfer credit for any coursework taken abroad, you must register at studyabroad.wm.edu by the designated deadline, pay the corresponding fee, receive a “C” or higher, and submit an official (sealed) transcript from your coursework abroad to the Global Education Office.

VERY IMPORTANT: (1) If the program for which you are applying is NOT listed by name in the registration/application portal at http://studyabroad.wm.edu and you have to select the “Other Program” category, complete the online Eligibility form before seeking pre-approval. This is to ensure that your program is eligible for credit transfer according to W&M requirements which include that credits be awarded by an accredited or degree-granting institution. (2) If you are petitioning to have your course work count towards GER 4 or 5, please note that the Committee on Degrees reserves the rights to change the W&M equivalent course number as a condition of its approval.

SECTION 2: STUDY ABROAD COURSE SELECTION (YOU DON’T HAVE TO TAKE EVERY CLASS YOU SUBMIT APPROVAL FOR)

<table>
<thead>
<tr>
<th>STUDENT FILLS OUT THESE COLUMNS</th>
<th>DEPARTMENT HEAD/LIAISON (SEE PAGE 2) FILLS OUT THESE COLUMNS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Institution Course Number</td>
<td>Host Institution Course Title</td>
</tr>
<tr>
<td></td>
<td>W&amp;M Equivalent Course Number</td>
</tr>
<tr>
<td></td>
<td>W&amp;M Department Chair/Liaison Printed Name</td>
</tr>
<tr>
<td></td>
<td>W&amp;M Department Chair Signature</td>
</tr>
</tbody>
</table>

GREAT GOD CHANCE, REEVES CENTER, COLLEGE OF WILLIAM & MARY  P.O. BOX 8795  WILLIAMSBURG, VA, USA  23187-8795
PHONE: (757) 221-3594  FAX: (757) 221-3597  EMAIL: WMABROAD@WM.EDU
Africana Studies  
Artisia Green  
avgreen@wm.edu  

American Studies  
Leisa Meyer  
lmeye@wm.edu  

Anthropology  
Brad Weiss  
blweis@wm.edu  

Art and Art History  
Sibel Zandi-Sayek (Art History) / Nicole Santiago (Studio Art) ssayek@wm.edu / njmcco@wm.edu  

Asian and Middle East Studies  
Stephen Sheehi  
spsheehi@wm.edu  

Biology  
John Swaddle  
jpswad@wm.edu  

Business  
Susan Grainger  
susan.grainger@mason.wm.edu  

Chemistry  
Elizabeth Harbron  
ejharb@wm.edu  

Classical Studies  
Georgia Irby  
glirby@wm.edu  

Computer Science  
Peter Kemper  
kemper@cs.wm.edu  

Economics  
Carl Moody  
cemood@wm.edu  

English  
Erin Minear  
ekimine@wm.edu  

Environmental Science/Policy  
James Kaste  
jmkaste@wm.edu  

European Studies  
Kathrin Levitan  
khlevi@wm.edu  

Film Studies  
Arthur Knight  
iankig@wm.edu  

Gender, Sexuality, & Women's Studies  
Elizabeth Losh  
emlosh@wm.edu  

Geology  
Gregory Hancock  
gshanc@wm.edu  

Global Studies  
Jennifer Bickman Mendez  
jbmend@wm.edu  

Government  
Chris Howard  
chhowa@wm.edu  

History  
Tuska Benes  
kebene@wm.edu  

Interdisciplinary Studies  
Teresa Longo  
tvlong@wm.edu  

International Relations  
Katherine Rahman  
kirahm@wm.edu  

Kinesiology/Health Sciences  
Ray McCoy  
rwmcco@wm.edu  

Latin American Studies (LAS)  
John Riofrio  
jdriofrio@wm.edu  

Linguistics  
Jack Martin  
jmart@wm.edu  

Mathematics  
Ryan Vinroot  
crvinroot@wm.edu  

Medieval/Renaissance Studies  
Gérard Chouin  
gchouin@wm.edu  

Modern Languages  
Michelle Sherman  
msherman@wm.edu  

Musical Theory  
Kathleen Brokaw  
kbrokaw@wm.edu  

Neuroscience  
Robin Looft-Wilson  
rlwoof@wm.edu  

Physics  
Irina Novikova  
ixnovi@wm.edu  

Psychology  
Joanna Schug  
jschug@wm.edu  

Public Policy  
Elaine McBeth  
esmcbe@wm.edu  

Religious Studies  
Kevin Vose  
kavose@wm.edu  

Russian & Post Soviet Studies  
Sasha Prokhorov  
axprok@wm.edu  

Sociology  
Debra Eck  
daecsk@wm.edu  

Theatre, Speech, & Dance  
Laurie Wolf  
ljwolf@wm.edu  

Languages not taught at W&M  
Academic Advising  
SWEM 169  

Materials needed to present to departmental faculty/designees listed above for pre-approval:
- Pre-approval form (student completes top portion and course titles in ENGLISH)
- Detailed course description
- Copy of W&M degree evaluation (can be printed from myWM/Banner)

Materials needed to present to departmental faculty/designees listed above for post-approval, if you don't get a course pre-approved:
- Post-approval form (student completes top portion and course titles in ENGLISH)
- Syllabi or detailed course description if syllabi was not given during course, samples of work (papers, exams, projects, etc.)
- Copy of host university or program transcript that shows grade earned
- Copy of W&M degree evaluation (can be printed from myWM/Banner)

* If you are majoring in International Relations and wish to have Government courses transfer as part of your major, submit your pre/post approval form to Professor Rahman in Tyler Hall 426B.

** History: If you are seeking non-specific elective credit, history courses taken at specific universities do not require pre- or post-approval from the History Department. The list of universities can be found on the website above. However, you must submit the syllabi or detailed course descriptions to the Global Education Office at the Reves Center. Courses taken at universities NOT on the pre-approved list, and/or courses you wish to transfer with a specific W&M HIST course number, must be post-approved by the designated faculty member above.