**W&M Summer Program in Greece**

**Summer 2021**

Estimated dates (subject to change): June 21 to July 11, 2021

* Program offered every other year, rotating with Rome/Pompeii program

**Size of Program:**  
2019: 18 students  
2017: 16 students  
2015: 14 students  
2013 (inaugural year): 10 students

In light of COLL300, programs are designed to be accessible to as many eligible students as possible. Group size is determined based on an overseas partner’s ability to accommodate and support groups as well as onsite group size limitations. This program’s estimated capacity is 16 – 18 students.

**Host Institution:** College Year Athens (CYA)

**Overview of Program**  
One W&M faculty member serves as program director (PD), teaches a 4-credit class, and oversees student field work and independent research. In addition, the faculty will supervise independent research for up to 3 additional credits for individual students and will be compensated accordingly.

Courses and credits: Students earn 4 credits for undergraduate research abroad in Classical Studies. Students receive W&M grades and credits for this course; the course may not be taken pass-fail. Students have the opportunity to conduct additional supervised research, earning them up to an additional 3 credits.

Prerequisites: there are no academic prerequisites for this program.

Housing: students are housed in apartments in Athens and hotels in other locations.

Excursions/Activities: Students will visit archaeological sites and study classical antiquity monuments and works of art in their original setting.

**W&M-taught Courses in Previous Years**  
CLCV 498: The Ancient City [4 credits]  
CLCV 494: Undergraduate Research Abroad [2-3 credits]
**Qualifications for Program Directors**

The College of William & Mary, including ISAC, values diversity and invites applications from underrepresented groups who will enrich the research, teaching and service missions of the university. The College is an Equal Opportunity/Affirmative Action employer and encourages applications from women, minorities, protected veterans, and individuals with disabilities.

Faculty members who expect to continue teaching at William and Mary in 2021-2022 are eligible to apply, and will need be available on campus during fall 2020 and spring 2021 to work closely with the Global Education Office (GEO) staff on program preparation, and to participate in the fall study abroad fair and fall/spring information sessions, summer program information and orientation sessions, and recruiting events. In addition, Summer 2021 Program Directors will need to be on campus in fall 2021 to meet with the future Program Director and participate in recruiting events.

Because the position of Program Director represents a full-time commitment, faculty members selected as PDs may not undertake any other teaching assignment, additional student research projects, or research appointment during the time the program is in session.

Required: site-specific course and potential for field work. Courses must be explicitly linked to the local or regional setting of the program and relate to the program theme of classical studies, but are not generally restricted to any given discipline.

Preferred: proficiency in Greek

Preferred: in-country or regional experience.

Preferred: experience in overseas studies program direction/administration/site review.

Required: research/teaching interests relevant to the program.

**W&M Faculty Compensation**

**Program Direction:**
Program director compensation covers preparatory work, on-site program direction, and post-program duties. (Salaries are calculated based on the duration of the on-site program—from the day students arrive through on-site student housing move-out).

Meal supplement and housing are provided for an additional 2 days on request.

**PD salary (for 3-week program $3,900 plus 6 additional days at $50): $4,200.** Depending on exact program dates, this figure is subject to change.
For all programs with 31+ students, faculty directors receive an additional $100 per student beyond 30.

Instruction of 4-credit course (in accordance with W&M A&S’s on-campus summer 2021 teaching pay scale—TBD); 2020 pay scale:

1-7 students, $900 per student
8-15 students, $200 per student, plus prior 1 – 7 amount
16+ students, $100 per student, plus prior amounts (1-7, 8-15)

Instruction of 1-credit course (in accordance with W&M A&S’s summer 2021 teaching pay scale—TBD); 2020 pay scale:

1-7 students, $200 per student
8-15 students, $100 per student, plus prior 1 – 7 amount
16+ students, $50 per student, plus prior amounts (1-7, 8-15)

All monetary amounts are subject to change. The quoted rates are based on estimated 2021 expenses.

Housing and meals are provided through the program. Housing costs for spouse/dependents/guests that incur any additional charges will be the direct responsibility of the Program Director.

Airfare: lowest economy-class direct flight available for purchase before the end of March 2021.

Virginia state regulations require family members who accompany you to Greece or on any of the group activities to make their own arrangements and cover their own expenses. In addition, due to the full-time commitment of the program director to the program, including handling emergencies at all hours, it is expected that 24/7 care for dependents and family members by someone other than the PD be arranged by the PD at his/her own cost.

**W&M Program Director Role and Duties**

Following is a general overview of the PD’s duties:

- Promote programs and recruit and select students.
- Teach a 1-credit preparatory course in spring 2021.
- Maintain contact with providers in the host country.
- Assist students with the visa application process.
- Review and complete responsibilities as outlined in the program director handbook.
- Serve as primary program contact with the Global Education Office.
- Work with GEO staff to make all group reservations (for group travel and activities not arranged by host institution).
- Determine budget and courses in conjunction with GEO staff.
- Collaborate with the GEO staff to coordinate, organize and/or plan excursions.
- While on site, teach, care for students, and administer the program finances.
- Assure that coursework is site-specific, explicitly linked to the local or regional setting of the program.
- Remain in residence and available for the length of the program; it is expected that the Director will accompany students on their group excursions and that, with the exception of these excursions, s/he will be in residence at the program location for the entire duration of the program, including weekends.
- Provide financial oversight including tracking receipts that will be submitted upon return.
- Submit to the GEO and International Studies Advisory Committee (ISAC) a thorough report on the summer program (template will be provided).
- Complete responsibilities in order to satisfy COLL300 requirements.

Detailed information regarding the PD’s duties is available in the *W&M Faculty-Led Summer Programs Director’s Manual*, which may be obtained from the GEO.

**Application Deadline and Requirements**

Applications must be submitted online by 11:59pm on April 1, 2020. Details can be found at [http://www.wm.edu/offices/revescenter/studyabroad/faculty/summerprograms/index.php](http://www.wm.edu/offices/revescenter/studyabroad/faculty/summerprograms/index.php)

**Program Director Selection Process**

PD selections will be announced in May 2020.

The ISAC evaluates all proposals and selects program directors.

Program directors will be selected based on the following criteria: overall quality of course proposal; site-specific nature of course; synergy with other courses offered; expertise of the candidate.

There is no preference for candidates who have recently directed or participated in this or other W&M faculty-led programs.

The ISAC will consider feedback from the Reves Center with regard to applicants who have directed prior W&M summer programs.

In addition, given the distinct responsibilities of the Program Director position, university administrators may contact appropriate offices (Provost, Dean, Title IX Coordinator) for information relating to the applicant. The applicant will
be given the opportunity to respond to or explain any negative information thus obtained.

For more information

Further details are provided in the *W&M Faculty-Led Summer Programs Director’s Manual* available upon request. You may also contact Sylvia Mitterndorfer, Director of Global Education, at smmitt@wm.edu.