

Proposals for Short-Term Study Abroad Programs:

(*) Indicates the question is required.

1. Location of proposed program (city, country) (*)

2. Proposed dates of program (*)

3. Type of Program Proposal

Please select one Embedded Program (regular semester course with short international experience) Short-term Study Abroad Program (Winter Break or Summer)

4. Name and department of course (*)

Please note that if your proposal is chosen and if your proposed course is not already approved, all new courses must be approved by the relevant academic committees (eg. EPC) once a selection has been made.

5. Please list any requirements (eg. for major, GER, COLL200, etc.) which this course would fulfill. (*)

Please note that if your proposal is chosen and if your proposed course is not already approved, all new courses must be approved by the relevant academic committees (eg. EPC) once a selection has been made.

6. Description of Proposed Program (*)

Description of proposed program:

- Where would the program be located?
- Who is the institutional partner, and why is this partnership a good one?
- What is the proposed duration of the program?
- What is the purpose of this program?
- Which courses will be offered?
- What sorts of excursions, extra-curricular events, etc. will be incorporated, and how will these complement the academic program?

7. Rationale for Program (*)

Rationale for program:

- How does the program expand the range of disciplines offered and the geographic range covered by existing W&M study abroad programs?
- Which students are expected to enroll in this program?

8. Program curriculum and course description (*)

Program curriculum: Please provide a brief description of the study abroad course.

- How is the course connected to the site at which it will be taught?
- How are these courses different from courses taught on campus?
- How do these courses complement and/or expand on-campus coursework?

9. Course Syllabus/Detailed Description (*)

Please submit a draft course syllabus of the course to be offered abroad, including information about learning objectives, site-specific topics, approaches, and/or texts. Since course descriptions will be used in program recruitment, they should include a tentative schedule showing how lectures, readings, assignments, and related excursions will be organized into a study program of appropriate length. You may type your response directly into the text editor or upload a document by clicking the "insert document" button below (the button on the top row that looks like a folder). Applications will be judged on the detail of course descriptions and excursions.

10. Inclusive Excellence (*)

ISAC and the Global Education Office (GEO) at the Reves Center deeply value inclusive excellence. ISAC and the GEO work to encourage all students to participate in study abroad and seek to foster inclusive environments. Please reflect on specific practices you would employ to prepare students, foster community, and support students once in-country.

11. Connection with local community (*)

How will you facilitate and encourage students to interact broadly with the local communities in the site location? How will you navigate the ethics of community impact (e.g. potential negative social, cultural, economic, etc. implications of the students' presence in the community)?

12. Course capacity (*)

Projected maximum course enrollment capacity (also dependent on onsite space availability). If the limitation is due to onsite/programmatic groups size restrictions, please note this. [Please note that given COLL300, we are trying to provide as many opportunities for students to study abroad as possible.]

13. Estimated Program Cost (*)

How much is this program expected to cost, including the costs for a W&M faculty director, local faculty, classrooms, on-site administrative costs, dormitories, included excursions and meals, etc.? Please provide an explanation of how these costs were calculated. If you would like assistance with this from the Global Education Office, please contact Sylvia Mitterndorfer, smmitt@wm.edu.

14. Logistical (*)

What do you see as the most significant logistical challenge(s) of this program?

15. Accessibility (*)

Does the international component of the course include physical and/or intellectual challenges that may be difficult for some students (such as considerable amount of walking or climbing)? Please explain.

16. Risk Management (*)

What are the primary risks associated with the international component of the course?>
What steps will you and others take to mitigate these risks?

17. On-site Local Partners (*)

Please provide any information you have about local contacts who you hope will be involved in the program. This is for information and planning purposed only.

18. Which languages, other than English, do you speak? (*)

19. Are you on a 9-month or 12-month contract?

Please select one 9-month contract 12-month contract

20. Are you currently in a full-time administrator position? (*)

Please select one Yes No

21. Will you be teaching in Williamsburg during the Fall 2026 and Spring 2027 semesters? (*)

Because program director duties include fall 2026, it is important that faculty be on campus during this time. Will you be teaching in Williamsburg during fall 2026 and spring 2027 semesters?

Please select one Yes No

22. Departmental Support (*)

Have your department chair, program director (including interdisciplinary programs), and/or school dean expressed support for your application? (Please list names, emails and titles of those who have given support.)

Please note that if selected, all summer and winter break courses must be approved by your department chair before applications open, which means by September for summer programs and April for winter programs.

23. Repeatable Course (*)

Is this course repeatable? If yes, how many times can the course be repeated?

24. CV (*)

Please upload a copy of your recent CV

25. COLL 300 (*)

Applicable for all programs teaching undergraduate students:

All W&M programs teaching undergraduate students are expected to meet COLL 300 requirements. Course content will not be the only or the main consideration when evaluating the COLL 300 designation; other aspects of programs such as activities and excursions will also be considered. Academic experiences include the course, assignments, course-related excursions, guest speakers or local faculty, engagement with members of the local community, and co-curricular cultural activities connected to the objectives of COLL 300.

The approved language for COLL 300 is as follows:

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"COLL 300 courses explore the diverse perspectives and socio-cultural values of people and communities of countries outside the geographical boundaries of the United States, and/or within the geographical boundaries of the United States for the study of sovereign Native nations, indigenous communities, and five US territories or sub-national entities.

COLL 300 directly connects students with people, places, and ideas that enhance their comprehension of different ways of thinking and being in the world. Students synthesize their knowledge, their emerging expertise in framing questions for analysis, and their communication skills to engage global issues in a self-reflective, cross-cultural way.

Students will be able to:

1. demonstrate an understanding of how people across cultures and societies experience the world
2. make connections between those perspectives and course content
3. analyze how cultural and societal differences manifest globally
4. reflect on their own identity as global citizens COLL 300"

How will students meet the COLL 300 learning outcomes listed above through their academic engagement in your program and course(s)? Please respond to this COLL 300 question in 1-2 paragraphs. Please explain what assignments and experiences, including reflection, your course will include and highlight which of the learning objectives (1, 2, 3,

and/or 4) your assignments/experiences address and offer. For reflection assignments, please indicate the mode of reflection (e.g., discussion, written assignment) and offer some sample prompts.