



WILLIAM & MARY

CHARTERED 1693

Summer Research Housing Application 2018

FOR COMPLIMENTARY RESEARCH HOUSING; THOSE ELIGIBLE INCLUDE:

- W&M undergraduates currently enrolled at the College and conducting research sponsored by a W&M faculty Member
- W&M undergraduates pursuing honors research who need to be on campus (as verified by their thesis advisor)
- Recent W&M graduates and non-W&M students who are working on a research project sponsored by a faculty member
- Eligible participants with the Virginia Shakespeare Camp

PLEASE NOTE:

- **ALL HOUSING IS DOUBLE OCCUPANCY**
- **ALL APPLICANTS MUST REGISTER FOR “Summer Research – 31169 – INTR 001 - 01” (a zero-credit, zero-hour course). **May 2018 graduates and non-W&M APPLICANTS MUST REGISTER BEFORE THIS FORM IS SUBMITTED but AFTER Section 1, Step 1 is completed. Failure to register for this class may delay or jeopardize the student’s housing assignment.****

DIRECTIONS FOR COMPLETING THIS FORM

- William & Mary Students* **MUST** Complete **SECTIONS 2 and 3**
* ***Those Graduating In Spring Of 2018 Must Apply As Non W&M Students.***
- Non-William & Mary Applicants **MUST** Complete **SECTIONS 1, 2 and 3**
- Faculty Sponsors **MUST** Complete **SECTION 4**
- Department Chairs And Program Directors **MUST** Complete **SECTION 5**
- Department Administrators will collect the Non-Degree-Seeking Applications and turn them in to the Registrar’s office in batches.
NDS students will have their Banner ID# emailed to them.

DEADLINE:

- The sponsoring department or program will determine the deadline for submitting individual forms to them.
- The deadline for departments and programs to formally submit all applications to Ewell Hall is no later than Monday, April 16th at 8 AM.
 - The original application forms should be delivered to Gail Pascaris in the A&S Dean’s office, Ewell Hall.
 - A compiled .xl file (using provided template) should be emailed to Gail Pascaris (gapascaris@wm.edu).
 - **Both** the original application forms and the emailed spreadsheet must be received for the application to be considered complete.
 - **Applications will not be accepted from students.**

SPRING 2018 GRADS & NON W&M

Section 1 (Non-W&M students & May 2018 Graduates)

1) Submit a Non-Degree-Seeking Application as soon as possible. This will create a Banner ID# for step 3 and Section 2. See

http://www.wm.edu/offices/registrar/documents/registration/summer/nondegree_seeking_registration.pdf

Department Administrators will collect the NDS applications. You will receive your Banner ID# (930#) via email. Continue with step 2.

2) Submit a health evaluation form. See

<http://www.wm.edu/offices/wellness/healthcenter/documents/healthevaluationform.pdf>

3) After receiving your Banner ID # (930#), Register for "Summer Research – 31169 – INTR 001 - 01" (A non-credit, zero-hour course). Continue with step 4 and Sections 2 and 3. **Failure to register for this class may delay or jeopardize your housing assignment.**

4) ADDITIONAL INFORMATION:

Date of Birth: _____

Citizenship: _____

Emergency contact (name/phone): _____

ALL APPLICANTS

Section 2 (ALL applicants)

Last name: _____

First name: _____

Sex (circle one): M F

Banner ID: **93** _____

Current class as of Spring, 2018 (circle one): FR SO JR SR GR NDS

Email: _____

Phone: _____

Mailing address: _____

Smoker? (circle one): Y N

Roommate request? (must be mutual) Name: _____

Anticipated arrival date (**no earlier than 1 PM on May 27**): _____

Anticipated departure date (**no later than 10 AM on Aug 4**): _____

Section 3 (ALL applicants)

I, _____, certify that I require, and will make use of, summer research housing. I understand that all terms of the 2017-18 W&M Student Handbook and Housing Agreement apply to me as a summer housing resident, and I agree to abide by them. Violations of the Student Handbook and/or Housing Agreement may result in referral to the Dean of Students office (W&M students) and/or in my immediate removal from summer housing. I have registered for "Summer Research – 31169 – INTR 001 – 01". **I understand that failure to register for this class may delay or jeopardize my housing assignment.**

Signature: _____ Date: _____

APPROVALS - ALL APPLICANTS

Section 4 (Faculty sponsors)

I, _____, will serve as faculty sponsor for this applicant.

S/he will be working with me on _____.

S/he has registered for “Summer Research – 31169 – INTR 001 - 01” as required. I understand that failure of the student to occupy their allotted housing may result in the reduction of future allocation of beds to my department/program.

Signature: _____ Date: _____

Sponsoring Department/Program _____

Section 5 (Department Chairs and Program Directors)

I, _____ approve of this application.

Signature: _____ Date: _____