We the undersigned residents of ____________________________ (name of special interest house) request to paint a mural ____________________________ (proposed location of mural). Our signatures or our use of official W&M email indicate that we have read and agree to the following conditions.

1. Attach a sketch of the design (or description of your idea) and submit to the Director of Operations - Residence Life for approval. Written or email authorization must be provided before painting may commence.

2. Establish a realistic date of completion and provide dimensions in sections noted below.

3. Take care to keep floors, doors and other unpainted areas protected during painting. The individuals signing this Agreement will be held responsible for the cost of any required clean up or repair of damages caused to the facilities as a result of the painting.

4. Unused paint and supplies will be properly stored after every use and discarded when the project is complete.

5. Notify the Area Director when the painting is complete to have the project inspected for approval or disapproval. If the finished product is found to be unacceptable by the Area Director, the individuals responsible for this Agreement will repaint the space or will pay to have it repainted.

6. As part of a standardization of common area painting, no painting of doors, trim, ceilings, walls, floors, or stairwells will be allowed. Painting of murals, crests, letters, and flags is acceptable as long as the background remains in the standard off-white or beige color. Painting stripes or borders will not be permitted. Murals, crests, letters, and flags may only be painted in approved sizes and locations and only after official permission is granted.

7. Before beginning work on any such project, the responsible party must obtain written approval from the Director of Residence Life – Operations who will then arrange to procure the paint. You will be notified when the paint is ready for pick-up in the Residence Life Office, Campus Center 212. Residence Life will provide paint only. Brushes, rollers and drop cloths will not be provided.

Estimated completion date:

Approximate dimensions of the mural:

Name(s), contact information and signatures of individual(s) accepting responsibility for project:

Paint colors and amounts (use the color palate available at Ace Hardware):