PATH Quick Start Guide
Building a Cart & Setting Registration Priorities
registration.wm.edu

1. In PATH, select Login in the upper right, and authenticate with your W&M credentials

2. Enter the term and search for courses by subject, CRN, course attribute, or other criteria under the advanced search

3. Select a course to view the course details panel. Courses with one section will open details for the specific CRN. For courses with multiple sections that meet your search, choose a specific CRN from the All Sections widget at the bottom of the course details panel

   Take note of any registration restrictions like instructor approval required, pre- or co-requisites, social class restrictions, etc.

4. Select Add to Cart, choose which cart, then select ok
   - Primary cart: your first choice selections – the schedule you want!
   - Alternatives cart: alternative sections that will serve as back-ups to your top choices

Remember to add co-requisite courses to your primary cart!
Edit Registration Options
Set your registration priority and choose alternatives
Save Changes

Registration priorities – prioritize your selections
First is your highest priority selection, then second, third, etc.
Auto priority will rank the selection based on course demand. The more popular the course, the higher the priority PATH will automatically assign your selection.

Alternatives
Courses saved in your Alternatives Cart will be available to choose under the first and second alternative drop-down menus in the registration options panel.
Other... If there is more than one section, PATH provides the option to add any other section as an alternative course.

Variable Credit Courses
Choose the correct number of credits from the credit hours drop-down menu. PATH will initially default to the fewest credit hours. Remember to change the credit hours if you need to.

Save the changes you set in the Registration Options Panel!

Important Notes:
• Co-requisite courses will be processed in the same round as long as you have added them to your primary cart. The highest priority assigned to a course in the co-requisite ‘group’ will be applied to the whole group.
• If more than one course has the same priority assigned, PATH will use the auto function to evaluate which course to attempt first (auto serves as a “tie breaker” in these situations).

Registration Holds – resolve before carts close!
Holds display at the top of your cart. PATH will allow you to build a cart even if you have a hold, but your course selections will not be processed if your hold is still active when carts close.

Registration Errors – review your cart and resolve before carts close!
PATH displays registration errors in the cart. Resolve any issues before carts close, or remove the section from your cart and choose a different course.

PATH Icon Legend
- Blue cart icon indicates the course is in one of your carts
- Black check mark indicates you are fully registered in the course
- Pencil indicates you are editing the registration options for the course
- An hourglass indicates you are on the waitlist for the course
- Green check mark indicates you have passed the course previously
- Red line indicates you are attempting to remove the course
- Yellow or black triangle with exclamation indicates a warning: closed course, pre- or co-requisite error, time conflict, instructor approval required, etc.