



William & Mary
 Office of the University Registrar
 Blow Memorial Hall Room 240
 PO Box 8795
 Williamsburg, VA 23187-8795
 (757) 221-2800 fax: (757) 221-2151
 degreeaudit@wm.edu

NOTICE OF CANDIDACY FOR GRADUATION

Please **PRINT** your name exactly as you wish to have it appear on your diploma. (No Nicknames)

(Ex. John Michael Smith)

***Your name will appear on the diploma exactly as printed above.

Hometown: _____
 (Please include city and state. This information will be included in the Commencement Book)

Student ID Number: _____ **E-mail:** _____

Intended Semester of Graduation: May August January Year _____

Degree: (Please check one)

Arts & Sciences and Marine Science

- Bachelor of Science (BS)
- Bachelor of Arts (BA)
- Master of Science (MS)
- Master of Arts (MA)
- Master of Public Policy (MPP)
- Doctor of Philosophy (PhD)

Business Administration

- Bachelor of Business Administration (BBA)
- Master of Business Administration (MBA)
- Master of Accounting (MAC)
- Master of Science in Business Analytics (MS)

Education

- Master of Education (MEd)
- Master of Arts in Education (MAEd)
- Educational Specialist (EdS)
- Doctor of Education (EdD)
- Doctor of Philosophy (PhD)

Law

- Juris Doctor (JD)
- Master of Laws (LLM)

Certificate:

- _____
Certificate Program

Diploma Distribution:

If you are not picking up your diploma in person, our office will email you additional information regarding delivery of your diploma. This information will be sent to your William & Mary email address and will require your response to ensure delivery of your diploma.

The information I have provided on this form is true to the best of my knowledge. I understand that if I change plans and will not graduate as specified on this form, I will notify the University Registrar as soon as possible.

Signature _____

Date _____

At the time of processing, a **one-time, non-refundable** graduation fee will be charged to your student account. The fee amount is subject to change. For current fee charges, please go to <https://www.wm.edu/offices/financialoperations/sa/tuition/graduate/index.php>.

FOR OFFICE USE ONLY

Received _____ Posted _____ Initials _____