



William & Mary
 Office of the University Registrar
 Blow Memorial Hall Room 240
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 Williamsburg, VA 23187-8795
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Modern Language Proficiency Exemption Form

Students seeking to demonstrate proficiency in a modern foreign language may do so by documenting one of the following:

- 1) this was the language of instruction in the high school from which you graduated,
- 2) that you have scored "Intermediate" or higher on the ACTFL oral and writing proficiency standardized tests for a language not offered at William & Mary.

If you meet one of these criteria, you may petition the University Registrar for alternate fulfillment of the foreign language proficiency requirement.

Student Name	Last	First	MI	Student ID Number
@email.wm.edu				
William and Mary e-mail address				Phone Number (where you can be reached)

Select one of the following options for your alternate foreign language placement:

English was **NOT** the language of instruction in my High School (transcript from that HS must be on file in the Registrar's Office. The transcript must be in the language of instruction, and translated to English.

Intermediate score or higher on the ACTFL oral and writing proficiency standardized tests for a language not offered at William & Mary. For more information on the American Council on the Teaching of Foreign Languages proficiency tests, go to:

www.languagetesting.com

- Click 'Search for your institution or school program' in the top right corner
- Select 'No' for the State Teacher Certification prompt
- Enter 'The College of William and Mary' on the Select Your Institution page
- Continue with your test orders
- You are responsible for securing your own proctor
- The Registrar's Office will be notified of your score once it has been scored

Student Signature _____

Date _____

FOR OFFICE USE ONLY

Date Processed: _____ Initials: _____