

GUIDELINES FOR USAGE AND CLEANING OF SHARED TRANSPORTATION VEHICLES

The guidelines below are recommended for use and cleaning of shared transportation vehicles to minimize the potential for transmission of SARS-CoV-2 while traveling with a group. These guidelines can also be used for the disinfecting of your personal vehicle and practices to perform on shared transportation within the community.

GENERAL GUIDELINES:

- If a driver and/or rider has COVID-19 symptoms (including a fever 100.4°F) they should not utilize a shared transportation vehicle.
- Commonly touched surfaces in the vehicle shall be cleaned and disinfected before and after operation. The driver is responsible for cleaning and disinfecting.
 - Commonly touched surfaces include but are not limited to: exterior and interior door handles and grips (to include the surrounding surface), interior door and window controls, arm rests, safety belts, cup holders, glove/storage compartment latches, air vents, audio and climate controls, gear shift, steering wheel, visors, rear view mirror and center console.
 - When cleaning the vehicle, doors and windows should remain open, if weather permits, to increase ventilation.
 - For hard non-porous surfaces within the interior of the vehicle such as hard seats, arm rests, door handles, seat belt buckles, light and air controls, doors and windows, and grab handles, clean with detergent or soap and water if the surfaces are visibly dirty, prior to disinfectant application. Then clean area with disinfectants.
 - For soft or porous surfaces such as fabric seats, remove any visible contamination, if present, and clean with appropriate cleaners indicated for use on these surfaces.
 - After cleaning, use products that are [EPA-approved](#) for use against the virus that causes COVID-19 and that are suitable for porous surfaces. Follow instructions on product label and review required contact time for the product being used.

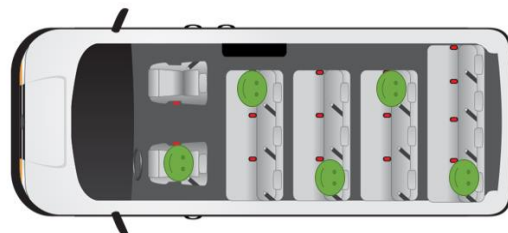
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Cleaning a Vehicle after a Confirmed Case has utilized a vehicle:

- If a driver or rider utilizes a shared transportation vehicle and tests COVID 19 positive within 7 days of utilizing a vehicle, the vehicle will be removed from service and subjected to disinfection by the W&M Advanced Response Team. The vehicle can return to service after proper disinfection.

SEATING ARRANGEMENTS:

- Provide as much space between riders as possible.
- Each traveler is assigned a specific seat and should maintain the same seating arrangement while traveling in the vehicle.
- Alternate seating positions to maximize physical distance between vehicle occupants with a maximum of one person per row- for instance, a four-door vehicle with two rows of seating (sedan or five to six passenger SUV) can have one driver and one passenger.
- When possible, riders who work together or who frequently share a space together should be grouped in the same vehicle for transportation. All occupants of the vehicle shall wear cloth face coverings at all times while in the vehicle.
- Hand sanitizer should be available in the vehicle to encourage rider use.
- Ventilation should be maximized in the passenger compartment by using a combination of the vehicle's climate control system and windows so that each passenger is supplied with fresh, un-recirculated air.



ADDITIONAL RESOURCES

[CDC: Cleaning and Disinfection for Non-emergency Transport Vehicles](#)

[CDC: Cleaning and Disinfecting Your Facility](#)

[EPA List N: Disinfectants for Use Against SARS-CoV-2\(COVID-19\)](#)