

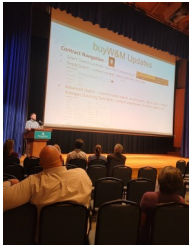


PROCURE-TO-PAY NEWSLETTER

William & Mary Supply Chain Services

September 2023

Procure-to-Pay Forum & ATG Vendor Fair



Join Supply Chain Services on Wednesday, October 25, 2023, for the fall Procure-to-Pay Forum and America To Go Vendor Fair! From 9:00 a.m. - 10:00 a.m., join us in the Sadler Center Commonwealth Auditorium to hear the latest from Supply Chain Services and to have a chance to ask questions and share feedback with our team.

Following the Forum, visit Sadler Center's Chesapeake rooms from 10:00 a.m. - 12:00 p.m. for the ATG Vendor Fair. Meet local vendors, sample menus, and learn about their businesses and what they provide to W&M. Register to attend here: https://wmsas.qualtrics.com/jfe/form/SV_dpuLiFeYZcXplFg



McMASTER-CARR.

New MRO Punchout: McMaster-Carr

McMaster-Carr is the latest punchout to be added to the buyW&M shopping dashboard. This vendor supplies MRO materials such as hardware, tools, raw materials and maintenance equipment.

America To Go Reminder

When placing an order through ATG, ensure that you are selecting the appropriate Function type as described in the [Business Meal Policy](#). Note that Internal Trainings (department wide trainings or retreats) and Employee Appreciation Events (department wide appreciation) may only be held once per semester.

UPS Purchases

Reminder: UPS is now active in buyW&M and all purchases must be completed through the system. SPCC is no longer allowable for UPS purchases. For questions, email procure@wm.edu.

SWaMfest 2023



When: November 1-2, 2023

Where: Richmond, VA

Register Here: <https://events.bizzabo.com/Swamfest2023/>

[SWaMfest@](#) is the Commonwealth's premier networking, educational, and professional development event for small, women-owned, and minority-owned (SWaM) businesses. SWaMfest features engaging workshops and networking opportunities, enabling SWaM businesses to interact with representatives from VASCUPP institutions, prime contractors, corporations, and other SWaM businesses.

VASCUPP is committed to helping Virginia's SWaM businesses remain strong, vibrant, and successful while connecting them to our purchasing power.

Recent Contract Activity

For a list of current solicitations, [click here](#).

Recently Awarded

- **Strategic Support Services:**

- Berry Dunn McNeil & Parker, LLC
- One Sixty Over Ninety LLC
- 65 West Holdings Corporation
- Greensky Development Group
- Ben Allegretti Consulting Inc
- Chesapeake Environmental Communications Inc
- Corrin & King Business Strategies LLC
- Deloitte Consulting LLP
- Guidehouse Inc
- Huron Consulting Services LLC
- Impact Makers, Inc.
- InProcess Consulting LLC
- Jones Lang LaSalle Americas, Inc.
- K L Scott and Associates LLC
- Kennedy & Company Education Strategies LLC
- Porter Khouw Consulting
- Dick Jones Communications LLC
- Richard Harrison Bailey, Inc.
- Twenty39 LLC
- Walker Consultants

In Progress

- Move Management Services

Coming Soon

- Print Management Service
- Strategic Print Services



The Supply Chain Services team had a great time at the Business Affairs School Year Kickoff Breakfast!

buyW&M Office Hours & Help Desk

For individualized help with buyW&M in specific scenarios, buyW&M office hours are held on the last Wednesday of every month from 3:00—4:00p.m. Join the office hours through this [Zoom link](#).

Need assistance with buyW&M right away? Please submit issues and questions to the buyW&M Help Desk <https://go.wm.edu/V5GyX2> or call the help line 757-221-3954.



Construction Corner

[Renovation of Monroe Hall](#) is currently ongoing. This project is expected to be completed by July 1, 2024.

[Muscarelle Museum Expansion and Renovation](#) is scheduled to complete October 2024.

[Integrated Science Center—Phase 4](#) is scheduled to complete August 2025.

Supply Chain Resources

[Procure-to-Pay Matrix](#)

[Finance Forms & Instructions](#)

[buyW&M User Guides](#)