

Laptop Printing Driver Updates













Basic Instructions

- 1) Delete All Network printers from Computer
- 2) Reboot Machine
- 3) Remove old drivers
- 4) Connect to Network printers

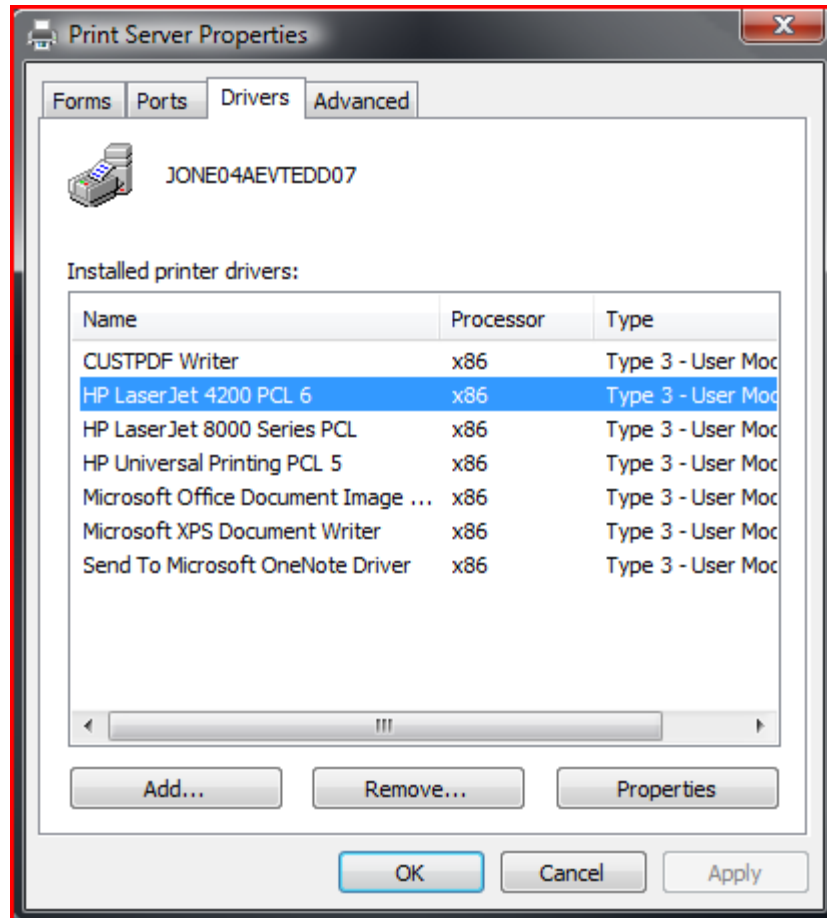
Detailed Instructions:

All Operating systems are relatively the same procedure

- 1) Open the following
 - a. Start\Control Panel\Printers
- 2) Right Click in on each network printer

Name	Documents	Status	Comments	Location	Model
 Barrett on gutenber 0 Ready			 Fax 0 Ready		
 ISC21109 on gutenber 0 Ready			 jone203 on gutenber 0 Ready		
 maclabhp on gutenber 0 Ready			 Microsoft Office Document Image Writer 0		
 Microsoft XPS Document Writer 0			 MWRRef on gutenber 0 Ready		
 PDF Writer 0 Ready			 Send To OneNote 2007 0 Ready		
 Swem Info Com E on gutenber 1			 Swem Info Com E on pcounter 0		

- a. Select Delete
 - i. Do this until all network printers have been removed
- 3) Reboot computer to remove any potential problems
- 4) Open the following
 - a. Start\Control Panel\Printers
- 5) Right Click on the white space
 - a. Select Server Properties
 - i. If in vista or windows 7 Choose run as administrator and then Server properties
 - ii. Click Continue
 - iii. Choose the Drivers Tab



- 6) Select the HP LaserJet drivers for 4200 and 4250 and remove them
 - a. When removing
 - i. Remove Driver and Driver Package
- 7) Once this process is completed reconnect to the print server and the new drivers will be downloaded and installed to your machine.
- 8) To verify that you are using the new drivers
 - a. Open the print queue
 - b. Select Properties from the file menu
 - c. Choose advanced
 - i. Drivers should say using "HP Universal Printing"