



Moved? Need to Update Your Address?

W&M's records:

- Log into [Banner Self Service](#) or navigate to self-service from my.wm.edu.
- click on **Personal Information** and then **Personal Information View/Update**.

For Fidelity:

Contact Fidelity at (800) 343-0860 to update your address or obtain a beneficiary form.

For TIAA-CREF:

Contact TIAA-CREF at (800) 842-2776 to update your address or obtain a beneficiary form.

For VRS:

- Log into myVRS at <https://www.varetire.org/myVRS/> (first-time users will create an account at).
- Hover over your name and click on the **Update Profile**.
- Both active and terminated employees may contact VRS at (888) 827-3847 for address or name changes.

Deferred Compensation (457 and Roth 457):

- By updating your address in myVRS (see above) your address will be updated for your 457 or Roth 457 account(s).
- To update email, beneficiary or phone numbers contact VRS at (888) 827-3847.
- Beneficiary Forms can be found at: <https://www.varetire.org/#top-forms>.
- Complete the form and mail directly to VRS.

Legal Resources:

Contact Legal Resources Member Services at (800) 728-5768 to update your address or make changes to your attorney selection.

Aflac:

Contact Brad Klavan at bradford_klavan@us.aflac.com or by calling at 757-652-0912 to update your address.