



ACCOUNT DISPUTE FORM

Step 1: CONTACT INFORMATION	
Account Number / Customer Number	Date Submitted
Company Name / Organization Name	
Contact Name	Phone Number
Email Address	Fax Number

Step 2: TRANSACTION INFORMATION									
Card Number / Customer Number	Transaction Date	Total Transaction Amount	Invoice #	Duplicate Transaction	Unauthorized Transaction	Data Integrity (See Step 3)	Other Reason	Amount in Dispute	Reason for Dispute

Step 3: DATA INTEGRITY INFORMATION (If applicable)			*** Receipt copies are required for Data Integrity ***
Participant Code or Station's Name	Merchant ID or Station's Address		
Entire Card Number	Transaction Date	Transaction Amount	
INSIDE AT THE PUMP	Product reported by Merchant	Correct Product	
Additional Information			

Step 4: SUBMIT COMPLETED FORM

Complete form by filling in the appropriate fields. Fax form to 866-400-5770 *OR* email to FuelDisputes@usbank.com.

