WILLIAM & MARY
CHARTERED 1693

Application for Access to the Facilities Management Fueling Station

After completing the required information below, please have it signed by the person with signature authority on the index provided.

Please Note: The fuel pump software only allows 1 index per vehicle. If you have multiple vehicles with different indexes, then you must let us know the name of the driver and which vehicle they are authorized to drive. If all the vehicles are assigned the same index, then the drivers listed above will be authorized to get fuel for all vehicles.

Driver Card Registration

(Please list all authorized drivers for the department)

Department	Driver Name	Banner ID#	WM User ID	Office Phone #

Vehicle Card Registration

(Please list all of the departmental vehicles)

License Plate #	Year	Make	Model	Index Number to charge for fuel

Authorized Signature for Index Listed Above: _____

Print Name of Authorized Signature: _____

Date Authorized: _____

The Fueling Station is for Faculty and Staff use only. Students are not permitted to use the pump.

Please Return the Completed/Approved Form to Facilities Mangement, Attention: Jamee Kuehner
or email the form to: **workor@wm.edu**