



WILLIAM & MARY

CHARTERED 1693

Facilities Management

P.O. Box 8795

Williamsburg, VA 23187-8795

(757) 221-4491

POSTAL SERVICES

KEY REPLACEMENT / BOX REPAIR FORM

Index 120968/Account 550295

Key replacement fees are non-refundable.

Name: _____

CSU #: _____

Email: _____

Banner ID: _____

Old Key Code: _____

New Key Code: _____

Signature: _____

Date: _____