



Facilities Management
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December 2017

KUDOS NEWSLETTER

Merry Christmas! Happy Hanukkah! Feliz Navidad! Happy Holidays! Wishing you and your family a wonderful holiday break! Here's to much happiness, success, health, and adventure in 2018! Thank you for all your hard work and dedication during 2017!

We had our largest group yet at our FM Festive Fun Holiday Party! It was so great to see so many enjoying time, food, and fun together. Special thanks to the planning committee that worked to make this year's party a success: Dawn Alleman, Ben Owen, Teresa Belback, Deirdre Richards, Snezana Kelly, and Beverly Brown. We would also like to send a thank you to Stan Belback, Teresa's husband, who took pictures at our photo corner. Once I receive the pictures, I will post them on the FM website and will send them out to participants.

DID YOU KNOW? MS Office is free for home use! Users can go to portal.office.com and log in using their W&M Credentials. You will see "Install Office 2016" in the top right. This is only allowed to be installed on non-college owned machines.

Multiple e-mails were received recognizing individuals and teams that went above and beyond to insure the mission of Facilities Management was upheld to the highest degree possible. We would like to thank you for your hard work and dedication.



KUDOS TO YOU!!-

Chris Ashworth - "Thank you very much for all of your work associated with the OTP tours and providing Alumni House's HVAC information (in an extremely detailed manner) to the engineers!!!!"

- Adam Witkowski
Senior Project Manager

"Thanks, Chris, for being so responsive on Gunter's issues. We really appreciate your work to make these labs function. You're a key part of the scientific process!"

- Keith Griffioen
Physics Professor

Charm Gordon - "I want to commend the work of our new lead custodial worker in Tucker Hall, Ms. Charm Gordon. Not only is Ms. Gordon invariably cheerful, warm and friendly, she is a very hard worker who takes

great pride in creating a clean and comfortable environment for all to enjoy. We note that currently, Ms. Charm is responsible for the entire building, but she never complains or cuts corners. We are delighted to have her as part of our community.”

- Suzanne Raitt
Chair, Dept. of English

Lorey Jones – “I would like to send out a huge Kudos to Ms. Lorey for her wonderful help with cross training and assistance with the FPDC front desk and other duties. She has been a Godsend and I am truly appreciative and grateful for her flexibility, willingness, and being a team player!”

- Jamee Kuehner
Fiscal Technician

Mike Marrs – “Thank you very much for attending all of the client/contractor meetings at the tennis center (interior scoreboards), for describing the electrical systems and recommending on its design!!!

- Adam Witkowski
Senior Project Manager

Crystal Taylor – “Bravo to Crystal for her justification memo related to an invoice exceeding delegated authority without a purchase order. Both Debbie and I would like to use her memo as a template for how to respond to these situations.”

- Tina Sinclair
Director, Business Services

“I read your letter first thing this morning. I wanted to send you an email and tell you it was perfect! In all my years, I don’t think I have read a better justification letter.”

- Debbie Watts
Fiscal Technician

“ Bravo!! Thank you for your professionalism, integrity, teamwork, and service in resolving this action in a manner that met the needs of everyone involved and formulated a guide for all those who have a similar need in the future!”

- Sandra Prior
Director, EH&S

Facilities Management Team –

“I just wanted to say thank you so much to you and your hardworking FM team for getting power back to Botetourt. It means so much to me and my hall mates that you worked so hard so we could go back as soon as possible, and I wanted to make sure you know that your efforts are well appreciated! You guys rock!! Thank you, and wishing you and all of FM a most enjoyable upcoming holiday season.”

- Jennie
Student

“I was so excited to receive your email that power has been restored at Botetourt! Please send our

greatest thanks to William & Mary FM and Dominion – they rock!!”

- Jennie
Student

In reference to the above note: “thank you message from a student. She is accurate! Thanks once again to all!”

- Maggie Evans
Director of Residence Life

“Great job to Mike Marrs, David Tidwell, Harold Mitchell, Chris Ashworth and the HVAC team, Bob Johnson and the fire maintenance team, Matt Trowbridge and the arborist crew, Darrell Payne and plumbing team, and Craig Beasley and the utility staff for their response to the campus wide power outage. Their close collaboration with Dominion Energy and their immediate actions in their respective building systems enabled the repairs to be completed and electrical power restored to Botetourt and the Keck Lab within 24 hours. This greatly reduced the impact to students in the Botetourt complex just one week before final exams. In addition, their efforts greatly minimized the duration and impact of the initial outage and protected numerous building systems from damage.”

- Gregg Shipp
Director, Operations & Maintenance

“Dear Facilities Management Team, On behalf of the sisters of Alpha Chi Omega, I would like to thank you all for your help leading up to our fall philanthropy event this past week, Axoktobertfest. We had rented tables/furniture for the event and several sisters had to go pick it all up & transport to Frat Field. Our president, Annalise, told me how helpful you all were in loading everything into her car and we really appreciate this. This entire campus is lucky to have such helpful staff members supporting us.”

- Grace
VP Philanthropy

Welcome to the following new FM staff:

Christopher Benbow, Building Services

Christopher Bynum, Building Services

Tamarrie Red, Building Services

Garland Walker, Building Services

The following FM staff have left W&M:

Loistine Griffin

Calisha Viechweg

Bernice Williams

Service-Integrity-Professionalism-Teamwork-Safety

