



The College of

WILLIAM & MARY

Office of the Associate Vice President for Facilities Management

P.O. Box 8795

Williamsburg, VA 23187-8795

757/221-2275, Fax 757/221-2254

DIRECTIVE: 788

Date: February 5, 2009

SUBJECT: Cutting, Welding, Grinding and Brazing Hot Work Permits

PURPOSE: The purpose of this directive is to 1) provide guidelines on when permits are required before performing cutting, welding, grinding and/or brazing activities; and 2) identify the responsible party who will issue the permit under each condition where a permit is required.

CANCELLATION: None

REFERENCES: Cutting, welding, grinding and brazing permits, hereafter referred to as "Hot Work Permits", will be required in accordance with OSHA 29 CFR 1910 requirements as well as ANSI Z49.1 and NFPA 51B, both of which are incorporated by reference in the applicable OSHA standard [29 CFR 1910, Subpart Q].

POLICY:

- **New Construction**

- New construction areas do not need a separate hot work permit. Hot work activities are covered under the construction permit. This practice is consistent with the Virginia State Fire Prevention Code.
- The General Contractor is responsible for permit issuance and oversight of all hot work activities performed on the construction site to include subcontractors.

- **Construction/Renovation in Occupied Buildings**

- The College requires contractors performing construction work in occupied facilities to issue a permit for their hot work activities in accordance with their in-house safety program requirements. The College will provide the contractor a hot work permit template for his/her use as appropriate. This template will be taken from NFPA 51B. This is a more stringent College requirement that must be communicated to the contractor via the contract.
- The contractor will establish an acceptable time limit for duration of his/her hot work permits IAW the guidelines in ANSI Z49.1 and NFPA 51B.

