

CampusOptics Laboratory Guidance Document

CampusOptics is a cross-functional EH&S platform designed for institutions of higher education. It allows EH&S the opportunity to consolidate various safety-related records and information. It is utilized for inspections related to laboratories, assets (eg biosafety cabinets, snorkels, etc), shops (makerspaces, Facilities Management, etc), and fire safety (fire extinguishers, buildings, drills, AEDs, etc).

It has the capability to consolidate all safety-information related to laboratories on campus. This includes inspections, issues related to inspections, chemical inventory, incidents, etc. Its utilization will continue to grow as users learn more about its capabilities.

The system sends email notifications when an issue is assigned. An individual will not receive emails unless they have signed in to CampusOptics at least once.

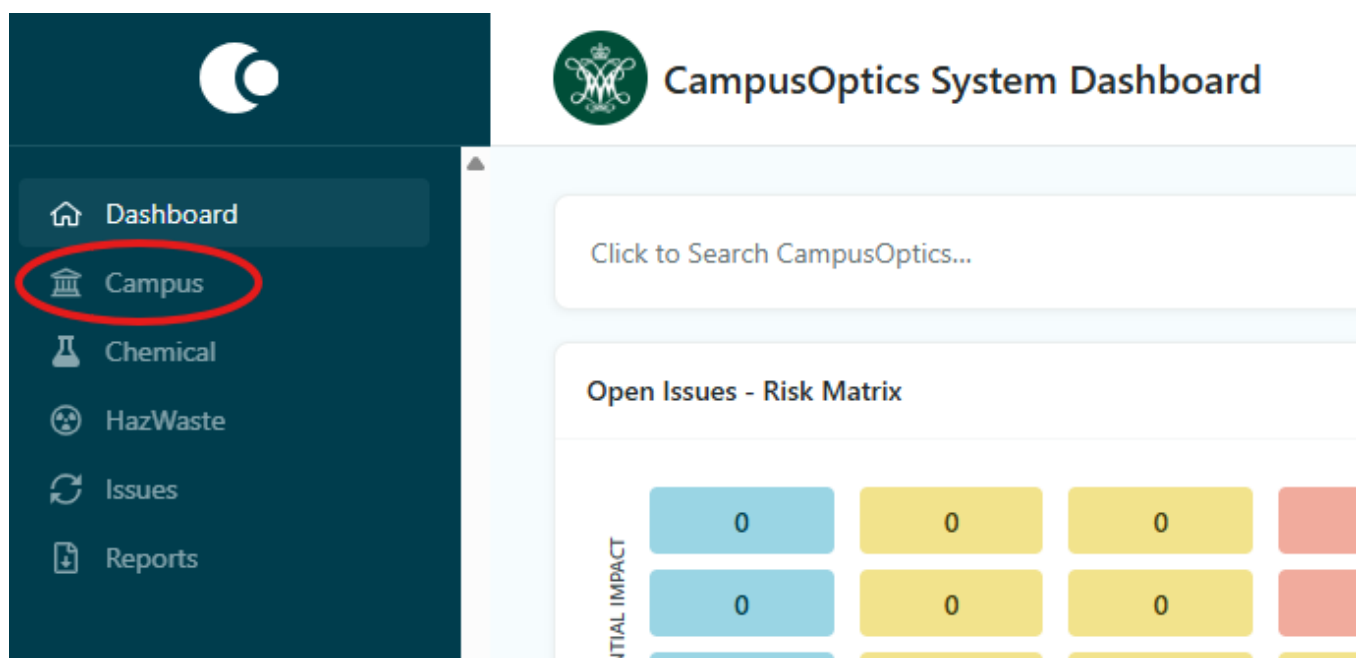
Laboratory Information

To look at a space (lab) you are associated with, sign in to CampusOptics by going to:

wm.campusoptics.com

Once signed in you will see a dashboard and a menu on the left. To see your lab space:

Click on “Campus” on the left menu



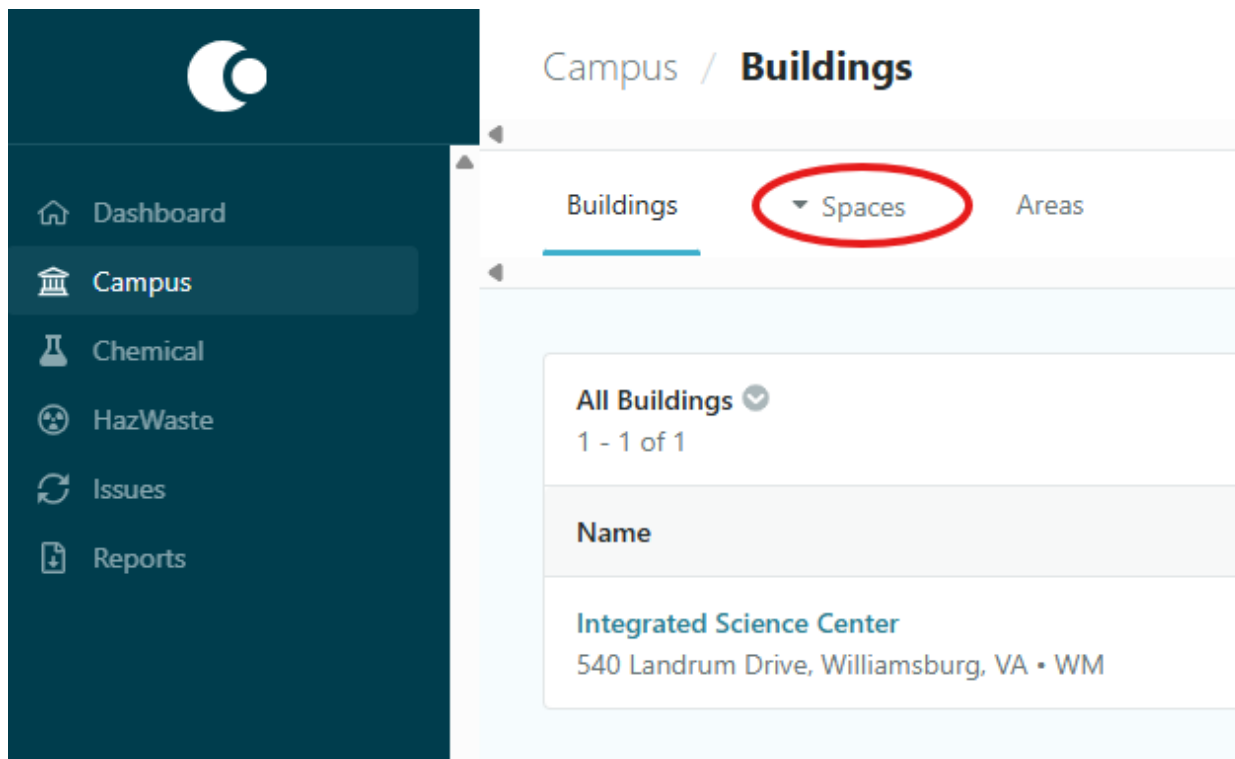
CampusOptics System Dashboard

Click to Search CampusOptics...

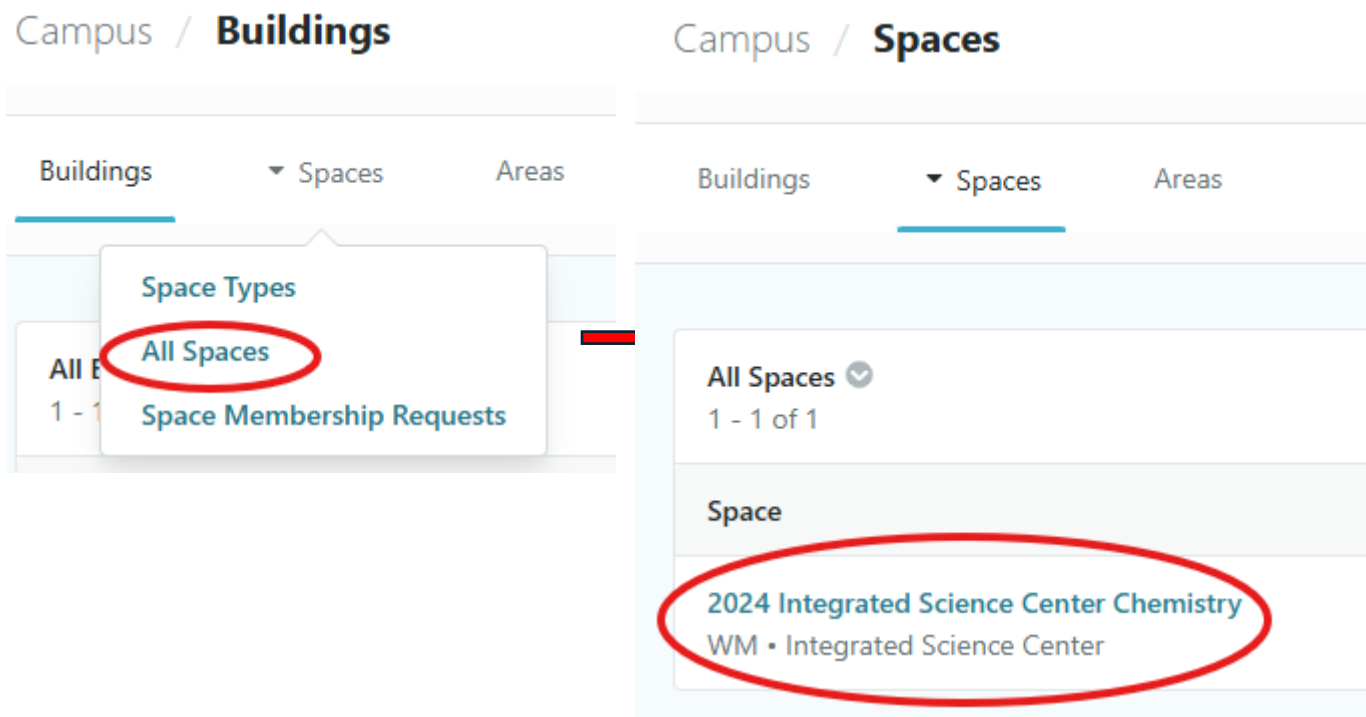
Open Issues - Risk Matrix

INITIAL IMPACT	0	0	0	
	0	0	0	

Click on “Spaces”




Use the drop-down menu to choose “All Spaces.” This shows the spaces you have access to.




Clicking on your space will show members, inventory, issues, inspections, etc. Over time the utilization of this page by PIs and lab members will grow.


Campus / Spaces / **2024 Integrated Science Center Chemistry**


[Overview](#)
[Members](#)
[Chemical Amounts](#)
[Reconciliation](#)


2024 Integrated Science Center Chemistry
 540 Landrum Drive, Williamsburg, VA • WM

Basic Information	
Space Type	Lab
Building	Integrated Science Center
Areas	1



 **542 Chemical Containers**







 **0 HazWaste Containers**

 **7 Open Issues**

Issues

Click on “Issues” on the left menu. Issues is also linked on the space information page.



CampusOptics System Dashboard

 Dashboard
  Campus
  Chemical
  HazWaste
  **Issues**
 Reports

Open Issues - Risk Matrix

ENTIAL IMPACT	0	0	0	
	0	0	0	

Open issues are listed under “Open Issues” and completed issues are under “Resolved Issues.”

Issues

Open Issues

Resolved Issues

All Resolved Issues ▾

1 - 5 of 5



Issue



Hazardous Materials - Labeling/ Marking of Chemicals

Container under far right hood has a label that is faded to the point of being unreadable.



Hazardous Materials - Labeling/ Marking of Chemicals

Waste hazards need to be labeled via pictogram or NFPA diamond.

Clicking on an issue gives the information and pictures or notes associated with the issue. To complete the issue, use the drop-down menu from “Actions.”

Issues / **Hazardous Materials - Labeling/ Marking of Chemicals**

Issue Details

▾ Actions

Basic Information

DESCRIPTION

"Blood with isopropanol" needs to be labeled appropriately with full name of contents and hazards. Is this really blood?

REFERENCE

Hazardous Materials - Labeling/ Marking of Chemicals

Improper labeling and/or marking of chemicals.

Recommended Action: Please have container properly and conspicuously marked or labeled in an approved manner.


Edit Details


Mark as Complete


Manage Followers


Add to Incident


Any pictures or notes associated with the issue will be on the right side of the issue page. To add a picture, click on the folder icon, and to add a note click on the conversation bubble icon.

 1

 0



 Actions

Location 

 Set Coordinates

This issue doesn't have any coordinates. You can set its coordinates from [its current building](#) or from [your current location](#).

Documents

 **Mobile Image.jpeg** 
2.45 MB Image

Notes

No notes have been added to this issue. Open the notes sidebar from the page header to create notes.